



RN Refresher Program (RNR) Student Handbook

Fall 2026 – Summer 2027



Health, Sciences, Education, and Wellness Institute (HSEWI)

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[Nursing @ Bellevue College](#)

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Section 1: Introduction to the Nursing Refresher Program

The RN Refresher (RNR) Program is a non-college credit offering of the Nursing Continuing Education (CNE) at Bellevue College. Policies and procedures are included in this student handbook.

This handbook serves as the Program syllabus (contract between students and the faculty) and as a resource to answer many questions common to RNR students. Please continue to refer to it during your program.

If you have any questions, need clarification, or have any suggestions, please speak with the program chair. Contact information for the nursing faculty can be found at the [Staff and Faculty webpage](#). Your classmates may have different goals and needs and may not be the best source of information appropriate to your own unique situation.

Approval

The RNR program is also approved by the [Washington State Board of Nursing](#). Contact the Board of Nursing at: 111 Israel Road SE, PO Box 47864, Olympia, WA 98504 or 360-236-4703.

Philosophy, purpose, and objectives

The new [Bellevue College Mission, Vision, and Core Values](#) were adopted in April 2025.

Program Philosophy

The RNR program faculty believe that program students are adult learners who can articulate their learning needs and actively participate in the learning process. Each student brings unique needs, varied backgrounds, diverse nursing experiences, individual learning styles, and rich life experiences on which to build additional learning. The nursing process and clinical judgment model provide the organizing framework for learning throughout the RNR program. Course content and learning experiences integrate physiologic, psychosocial, cultural, ethical, legal, and environmental considerations. Caring, person-centered practice, evidence-based practice, therapeutic communication, safety, and professional accountability are emphasized as core values for contemporary nursing practice.

Purpose of the Registered Nurse Refresher Program

The RNR program aligns with Bellevue College's mission of lifelong learning, professional renewal, and transformation. The purpose of the program is to provide meaningful, structured didactic learning and clinical practice experiences that support registered nurses returning to contemporary nursing practice. Nursing is a professional practice discipline that demands continuous learning, and RNs who have been away from practice remain valuable resources to the community. Building on students' prior professional foundation, the program supports re-entry into practice by

addressing individual learning needs, strengthening readiness for contemporary nursing situations, and helping meet the community's need for registered nurses.

Program Objectives

Upon completion of the RNR Program, students are prepared to:

- Identify and address individual learning needs related to re-entry into registered nursing practice.
- Build on prior nursing knowledge, skills, and professional experience through rigorous didactic learning and clinical practice.
- Apply current nursing knowledge, clinical judgment, and professional standards to meet the challenges of today's health care environment.
- Demonstrate readiness for re-entry into contemporary nursing practice and nursing positions appropriate to registered nurse preparation.

Section 2: Bellevue College Information and Resources

Bellevue College offers a wide range of student support services to help you succeed academically, personally, and professionally. Resources include tutoring, writing support for nursing students, mental health counseling, housing and food assistance, financial aid, disability accommodations, multicultural services, childcare, and technology support.

We encourage all nursing students to become familiar with these services early in the program. Many supports—such as the Academic Success Center, Benefits Hub, Counseling Center, and Disability Resource Center—can be especially helpful as you navigate the demands of nursing school. Explore the full list of [campus resources here](#).

Students with disabilities who have accommodation needs are required to meet with the [Disability Resource Center \(DRC\)](#) to establish their eligibility for accommodation. The DRC office will provide each eligible student with an accommodation letter. Students who require accommodation in class must review the DRC accommodation letter with each instructor during the first week of the quarter. Students with mobility challenges who may need assistance in case of an emergency situation or evacuation should register with Disability Support Services, and review those needs with the instructor as well.

[Family Education Rights and Privacy Act \(FERPA\)](#). Disclosure of information concerning permanent education records is governed by FERPA. Information considered confidential can be released only with written permission of the student.

Section 3: Program Requirements and Sequencing

Introduction to the Bellevue College RN Refresher Program

Bellevue College offers an RN Refresher Program (RNR) consisting of three courses:

- 1) RN Refresher: Theory
- 2) RN Refresher: Clinical Preparation and Skills Review
- 3) RN Refresher: Clinical Preceptorship

The courses are approved by the Washington State Board of Nursing (WABON) and meet all requirements for Core and Medical-Surgical Nursing as defined in the Washington Administrative Codes (WACs). All courses are taught by nurse educators with clinical expertise. The program is offered twice annually.

RN Refresher: Theory

Theory provides learners with a hybrid review of nursing theory (110 hours), combining online learning with live, remote class sessions. Course content includes medical-surgical nursing concepts, nursing process, patient-centered care, pharmacology, cultural competence, evidence-based practice, clinical judgement, and health informatics technology. The course also addresses current professional nursing practice topics, including legal and ethical expectations, scope of practice, delegation, leadership, and professional accountability. Live, remote sessions, held approximately every two weeks, support discussion, clarification of complex concepts, and application of theory to current nursing practice.

RN Refresher: Clinical Preparation and Skills Review

Clinical preparation and skills review includes hospital and clinic onboarding requirements and 24 hours of skills-based learning, consisting of 8 hours of asynchronous online instruction and 16 hours of faculty-led, hands-on skills lab practice.

RN Refresher: Clinical Preceptorship

Clinical preceptorship consists of 160 hours of one-to-one work with a registered nurse (RN) preceptor in an approved healthcare setting. Any required onboarding completed at the facility may count toward precepted hours, as determined by the site and program requirements.

To complete the full program requirement, all RNR students must successfully complete the 3 courses -- RN Refresher: Theory, RN Refresher: Clinical Preparation and Skills Review, and RN Refresher: Clinical Preceptorship.

Admission to the RNR Program

The program is open to RNs who have been out of active practice or who want updated knowledge and clinical practice in adult, acute medical-surgical nursing. Once the RNR Application is completed, the Program Chair of Continuing Nursing Education (CNE) will review your documents and may contact you to set up an advising session. This advising session includes reviewing your application, gathering additional information regarding education and experience that will help facilitate setting up the clinical experience.

RN Refresher: Theory and **RN Refresher: Clinical Preparation and Skills Review** is open to all nurses and nurse educators. WA State RN Licensure is not required for admission, on a space available basis.

Program Withdrawal

A student who withdraws from the program **for any reason** will receive a certificate for hours attended for theory but will not be eligible for a Certificate of Program Completion. Please notify the Program Chair if you are withdrawing from the program.

Refunds for Withdrawal: Withdrawal requests must be made to the Program Chair and are required **in writing** (letter or email) to officially withdraw from the RNR Program. Withdrawals are refunded per College and Continuing Education Department policies and registration calendar.

Program Progression Requirements

The RNR Program is a two-quarter program (five-six months). By enrolling in the program, the student commits to the entire educational process by attending online RN Refresher: Theory, in conjunction with the hybrid RN Refresher: Clinical Preparation and Skills Review, and then the in-person RN Refresher: Clinical Preceptorship within the designated time frames. The program makes every effort to adhere to the published course schedule; however, circumstances may require students to be flexible in attending experiences that will enhance learning or changing class dates in case of instructor request.

All students must complete and pass RN Refresher: Theory and RN Refresher: Clinical Preparation and Skills Review before progressing to RN Refresher: Clinical Preceptorship. Students must meet defined lab skills competencies and medication administration performance standards to advance to the preceptorship.

Program Completion

Students earn a **Certificate of Program Completion** upon satisfactory completion of RN Refresher: Theory, RN Refresher: Clinical Preparation and Skills Review, and 160 hours of RN Refresher: Clinical Preceptorship. Each student's final Certificate of Program Completion will indicate actual hours of theory and clinical practice attended.

Pre-Clinical Requirements

1. **A signed affiliation agreement** must be completed between the agency for your clinical experience and Bellevue College prior to the start of any experience. Most major hospitals in Washington State already have signed agreements with Bellevue College and it will be at the discretion of the facility/agency to agree to place a student in their requested area for the clinical preceptorship experience.

2. **Clinical Placements Northwest (CPNW) Passport**—Bellevue College requires all students to have completed the **CPNW Passport** before being placed for the clinical preceptorship experience. To complete the passport, students must have the following:
 - a. **Proof of Immunizations:** The requirements include: Tuberculin Test (annual), Hepatitis B, Influenza (annual), Tetanus/Diphtheria/Pertussis (TD/Tdap), Measles, Mumps, Rubella (MMR), Varicella (Chickenpox). Please follow passport instructions for approval of immunizations (CPNW Passport can be found on our website as it is a part of the application process).
 - b. **BLS/CPR Certification:** Current American Heart Association (AHA) Basic Life Support (BLS) Healthcare Provider certification is required. Students completing Bellevue College's BLS Provider Skills Session must purchase and complete HeartCode BLS Online prior to attending the skills session and follow all course instructions regarding required equipment and supplies. Certification being current means it must be valid during the entire period while in the RNR Program (approximately 5-6 months from start of program).
 - c. **Background Check and Immunization Tracking:** All students placed for clinical preceptorship experiences must complete the required background checks, online immunization tracking documentation, and other related facility onboarding steps through the Bellevue College/Clinical Placements Northwest-approved process in effect for the program.
 - d. **Liability Insurance:** Bellevue College's liability insurance is included as part of the RN Refresher: Clinical Preparation and Skills Review course fee.

3. **Active Registered Nurse (RN) License or Limited Education Authorization (LEA)**

Each student completing a clinical preceptorship experience in WA State will be required to hold a current RN License or have a Limited Education Authorization (LEA) issued from WABON.

- If you have an inactive or expired WA State license, you will need to apply for a LEA with WABON.
- If you have an inactive or expired license from a state other than WA and have never been licensed in WA, you will need to apply for a LEA with WABON.

Information regarding application for a LEA and other requirements will be included in the RNR Program during the RN Refresher: Clinical Preparation and Skills Review course.

4. **Documentation:** All students are required to submit a 1) Resume, 2) Signed release of information form, and 3) A clinical preference form before clinical placement procedures are begun.

Course Fees

Table: Description of Student Fees

RN Refresher: Theory	\$1650
RN Refresher: Clinical Preparation and Skills Review	\$1000 • CPNW (Background and Immunization Checks, Clinical Placement) \$225 • Liability insurance \$23.50 • Continuing Education Registration \$60
RN Refresher: Clinical Preceptorship	\$1500
Books	See textbook list, books can be rented on various platforms for minimal cost

*Bellevue College is part of the Clinical Placements Northwest (CPNW) consortium, and a fee is required to place students in all clinical rotations.

Textbooks List

Optional: Lewis, S.M., Dirksen, S.R., Heitkemper, M.M. and Bucher, L. (2017). *Medical-Surgical nursing: Assessment and management of clinical problems*. (10th Ed.). St. Louis: Mosby-Elsevier Mosby, Inc. ISBN-13: 978-0323328524 ISBN-10: 0323328520 You can rent it on [Amazon](#) for a reasonable price.

Optional: Lane-Lilley, L. Rainforth-Collins, S, Snyder, J. (2019). *Pharmacology and the nursing process*. (9th ed.). St Louis: Mosby-Elsevier Inc. ISBN-13: 978-0323529495 ISBN-10: 0323529496
You can rent on [Amazon](#) for a reasonable price

Optional: Silvestri, L. A. and Silvestri A. E. (2018). *Saunders Q & A Review for the NCLEX- RN® Examination* (7th Ed) Mosby-Elsevier Mosby, Inc. ISBN-13: 978-0323428729 ISBN-10: 032342872X
You can rent on [Amazon](#) for a reasonable price

RN Refresher: Theory

The course provides learners with a hybrid review of nursing theory (110 hours), combining online learning with live, remote class sessions. Course content includes medical-surgical nursing concepts, nursing process, patient-centered care, pharmacology, cultural competence, evidence-based practice, clinical judgement, health informatics technology. The course also addresses current professional nursing practice topics, including legal and ethical expectations, scope of practice, delegation, leadership, and professional accountability. Live, remote sessions, held approximately every two weeks, support discussion, clarification of complex concepts, and application of theory to current nursing practice.

The course is delivered via the [Canvas learning management system \(LMS\)](#). Canvas is a web-based online software that allows courses to be housed in a secure web space enabling sharing of course content, communication platform via Bellevue College email, online learning activities and assessments.

If you are having difficulty at any time with the Canvas LMS please contact the help desk at 425-564-HELP.

Participants in the RNR Theory portion of the program must complete: assignments, discussions boards, quizzes, and five (5) multi-module exams. These exams and quizzes have been scheduled to evaluate satisfactory completion of the course objectives and competencies as outlined in the modules. Specific due dates for completion of these are listed in Canvas and the Course Calendar. The exams may consist of multiple choice, fill in the blank and short answer questions from the module competency statements, course objectives and learning materials. The exams and quizzes will be graded electronically on the Canvas LMS system. Students must pass all exams and quizzes at the 75% level. Students who do not achieve a score of 75% will be provided a second attempt to retake the exams. Students who do not have a cumulative score of 75% on all exams and quizzes will not be able to participate in the clinical preceptorship experience.

Theory Course Objectives

Upon completion of the online theory course, the student will be able to:

1. Demonstrate nursing process in various case scenarios.
2. Demonstrate therapeutic communication techniques with clients, instructors and peers.
3. Identify cultural factors that can affect care across the lifespan.
4. Examine current trends in nursing practice that influence the delivery of healthcare.

5. Discuss the National Council of State Boards of Nursing (NCSBN) rights of delegation and the WA State Scope of Practice Decision Tree.
6. Describe the pathophysiology, clinical manifestations, pharmacological treatment and collaborative care of adult clients with multiple medical disorders.
7. Discuss the significance of Evidenced-based Practice (EBP) in the relation to improving patient care and outcomes.

RN Refresher Grading Policy

Table: Grading Policy

Item	Pass Requirement	Attempts Allowed	Turn Around Time for Grading
Assignments	Complete / Incomplete	As needed	72-96 hours
Quizzes	75%	2	Access your results when quiz closes on Canvas
Exams	75%	2	Access your results when exam closes on Canvas.

Contacting the Instructor

Due to the Family Educational Rights and Privacy Act (FERPA) all communication between students and faculty must be through the Bellevue College email. Per this policy, an instructor can only contact you through your Bellevue College email or the Canvas site. If you email the instructor from your Hotmail/Gmail account, they cannot respond. The preferred way to contact the instructor is through Bellevue College email. A concerted effort will be made to respond to all emails within 24-48 hours during the week. Email will not be reviewed over the weekend.

Clinical Preparation and Skills Review

The RN Refresher: Clinical Preparation and Skills Review gives the student the opportunity for repetitive practice of foundational nursing skills prior to clinical experience. The course also includes required onboarding and compliance elements needed for clinical placement. Each student is expected to practice self-directed learning, ask questions, and practice until beginning mastery skill ability is achieved.

Lab classes are held in T-313 or T-315. Expectations for students include:

- Dress professionally, as expected in the clinical setting.
- Bring a stethoscope and a watch with a second hand.
- Come prepared by reading the guidelines and videos posted in Canvas before lab sessions
- Print off the skills checklists as needed. Multiple skills are covered in each lab session.

Students will demonstrate skill attainment/skill refreshment to faculty. Faculty will determine if a student needs more practice to provide safe and effective care. If so, individual supervision will be given first, followed by more practice, and then return demonstration. Completed skills checklists serve as written evaluation of skills acquisition.

Medication and IV Fluid Dosage Calculation Examination: Medication errors are a source of mistakes in healthcare that causes poor patient outcomes. All students are expected to demonstrate safe medication calculations. This includes math calculations of medication dosages and IV drip rates. Math skills are assessed by a written exam.

- Students must pass at the 75% level.
- **Students who achieve scores of <75% will discuss test results with the instructor to identify appropriate required remedial work.** Students who do not submit acceptable remedial work by the assigned date will not be able to participate in preceptorship activities.

Clinical Preparation and Skills Review Objectives

Upon completion of RN Refresher: Clinical Preparation and Skills Review, the student will be able to:

- Demonstrate clinical practice skills using proper safe technique.
- Develop assessment skills currently expected by staff in acute care settings.
- Gain personal confidence in their nursing skills and role as a RN.
- Demonstrate competency in medication calculation and various medication administration techniques.
- Demonstrate increased personal confidence in the RN role.

Clinical Preceptorships

Student interest in particular preceptorships will be informally discussed early in the program, during the first orientation & again later in the program. The preceptorship experience requires 160 clinical practice hours. Any onboarding to the facility will count towards precepted hours.

Each RN Refresher student works directly with a Registered Nurse preceptor in an acute care setting, clinic, or other setting appropriate to the student's learning goals. The program has established contracts with many practice sites for RN Refresher student placement in hospitals, clinics, and other practice sites. A wide variety of experiences are available, but **the program does not guarantee that students with very specific placement requests can be accommodated.** Our program tries to find placements as close as possible to student's residential address, but this is not guaranteed, and therefore may require up to an hour or more of travel, and arrangements must be made by the student for any overnight stay.

The primary goal in identifying an appropriate preceptorship is for the student to get experience consistent with the student's eventual employment goals. A job may or may

not result from the preceptorship. Students should be able to have a positive experience from the many agencies on that we contract with.

For a student to participate in a preceptorship at any agency, there must be an Affiliation Agreement (contract) signed by both the College and the agency. The process of negotiating this agreement can take several months. It may not be possible in terms of time to complete an agreement with a new agency that a student identifies as desirable as a preceptorship site depending on the degree of negotiation needed to complete the agreement.

The program chair & work-based learning coordinator is responsible for matching students with available preceptorship opportunities. **Students should not individually approach agencies about preceptorships.** Some agencies or units may want to interview a student prior to a preceptorship placement or may have specific experience requirements. Not all students are eligible or appropriate for all preceptorship opportunities.

Preceptors give written feedback to students at midterm and after the final clinical experience. If a student is having any difficulties with the preceptor or the agency, he or she should discuss the problems and issues with the program chair when they arise. Program faculty will visit the clinical site to discuss the student's progress at the request of the faculty, student, preceptor, or agency.

From the Affiliation Agreement between Bellevue College and the agency is the following paragraph:

“Training Site will have the right to take immediate temporary action to correct a situation where a student’s actions endanger patient care. As soon as possible thereafter, Training Site’s clinical education Supervisor will notify School of the action taken. All final resolutions of the student’s academic status in such situations will be made solely by School after reviewing the matter and considering whatever written factual information Training Site provides for School; however, Training Site reserves the right to terminate the use of its facilities by a particular student where necessary to maintain its operation free of disruption and to ensure quality of patient care.”

If a student is directed by an agency to discontinue a preceptorship due to unsafe or unacceptable practice, the RN Refresher Program is under no obligation to place that student at another preceptorship site.

Student Learning Outcomes for Preceptorship

Upon completion of the preceptorship experience the student will be able to:

- Use the nursing process as a systematic approach in providing nursing care.
- Apply information from the basic sciences and nursing theory to patient care.
- Demonstrate skill and safety in providing patient care.
- Use current technology for documentation and provision of patient care.

- Exhibit professional accountability and practice within the ethical and legal framework of nursing.
- Demonstrate proficiency in performing technical skills.
- Assess patients in a variety of health care environments.
- Manage current technology for documentation and provision of patient care.
- Communicate effectively with patients, families, and the health care team.
- Administer medications and treatments in a safe and timely manner.
- Provide patient and family teaching as appropriate.
- Comply with institutional policies and procedures.
- Develop and evaluate the achievement of personal and professional goals.

Documentation for Preceptorship Activities

All required documents related to preceptorship activities must be submitted to the program director before the Certificate of Program Completion is awarded. In addition, for students who have a Limited Education Authorization, documentation must be complete and submitted before the Nursing Commission is notified that the student has successfully completed all program requirements. Required documentation will be discussed during a scheduled preceptorship orientation session.

Section 4: Instruction and Course Policies

Communication Chain

If students have concerns about the nursing program or classes, it is expected that students will follow these lines of communication:

Lecture/Clinical/Skills Instructor
↓
Course Coordinator and/or Faculty Cohort Advisor
↓
RNR Program Chair
↓
Associate Dean of Nursing
↓
Dean of Health Sciences, Education and Wellness Institute

Nursing Student Dress Code Policy

As a nursing student, you're preparing to be a healthcare professional. How you dress matters—for safety, professionalism, and respect for the people you care for. Whether you're in class, lab, clinical, or online, your appearance should reflect that you're part of the nursing profession.

Theory (Zoom and In-Person / On-Campus)

In-person class:

- Wear clean, modest, and school-appropriate clothes.

Remote Teams or Zoom class:

- Present yourself in attire appropriate for a classroom or professional meeting.
- Keep your camera on (if required), sit in a well-lit and relatively uncluttered area, and use your full name display. Students needing accommodation related to online participation should discuss options with faculty and the Disability Resource Center.
- Avoid distractions in the background and dress as if attending class in person.

*If your home environment is not conducive to these requirements, check with faculty about campus-based options for attending online classes.

Presentations or Guest Lectures (In Person or Online)

When delivering or attending presentations, students are expected to elevate their appearance to reflect the professional nature of the event.

Good choices:

- Business casual clothes.
- Clean shoes (closed-toe preferred).

Skills Labs, Simulation and Clinical / Fieldwork

Each clinical facility has its own dress code policy. It is essential to follow the specific dress code set by the clinical site, as their policies take precedence over Bellevue College's dress code if there is any discrepancy. Always be respectful of the facility's expectations and guidelines to maintain professionalism and ensure a positive experience during your clinical rotations.

When you're in skills lab or simulation, dress as you would in a real healthcare setting.

What to wear:

- White or colored scrub pants may be worn with colored tops. Avoid solid teal, yellow, burgundy or navy scrubs as those are delegated colors for workers at some of our clinical sites.
- Bellevue College student photo ID badge.
- Watch with a second hand or digital timer.
- White closed-toe, closed-heel, non-slip shoes.
- Plain white, black, or grey undershirt (if needed).
- Hair pulled back and neat.

- Clean, short nails without chipped polish or artificial nails. (long nails may damage manikins)
- No strong scents.
- Minimal jewelry (jewelry cannot interfere with patient care, safety, or infection control.)
- No gum, tobacco chewing, or nicotine delivery systems.

Professional Expectations

Students are expected to abide by the American Nurses Association Code of Ethics for nurses and are also expected to exhibit professional behavior toward all faculty members, health team members, peers, patients and families.

Academic Expectations

Academic dishonesty (“cheating”) involves all methods or techniques that enable a student to gain unfair advantage in the clinical or classroom setting. Cases of academic dishonesty ordinarily result in a grade of F for the assignment and/or dismissal from the RN Refresher program please refer to Bellevue Colleges [Student Conduct Policy](#)

Bellevue College Student Conduct Policy

[2050 Student Conduct Code](#) (WAC 132H-126)

Clinical Expectations

Exhibiting any of the following behaviors may result in disciplinary action:

1. Indications that the student is under the influence of chemical substances
2. Behaviors in the clinical setting listed below:
 - Taking telephone or verbal orders from a physician without the immediate, direct supervision of the preceptor or staff nurse.
 - Leaving the clinical area without notifying preceptor.
 - Falsifying or photocopying medical records.
 - Performing a new skill or procedure for the first time without preceptor’s knowledge or without the direct, immediate supervision of a staff nurse.

Complaint/Grievance Process

- Students have both the right to receive clear information and fair application of college grading policies, standards, rules, and requirements as well as the responsibility to comply with them in their relationships with faculty and staff members.
- Bellevue College prohibits discrimination against students and employees on the basis of race or ethnicity, creed, color, national origin, sex, marital status, sexual orientation age religion, the presence of sensory, mental or physical disability, or status as a disabled or Vietnam-era veteran. Please review Bellevue College [Community Care and Institutional Inclusion](#) policy.

- Bellevue College employees are responsible for ensuring that their conduct does not discriminate against anyone: they are expected to treat people conducting business at Bellevue College with respect and may expect the same consideration, in return.
- The college recognizes that disputes may sometimes arise and encourages the parties involved to resolve the conflict informally whenever possible. If resolution cannot be reached, a formal process provides an impartial and equitable way to resolve those conflicts.
- Bellevue College encourages informal resolution of dissatisfactions and maintains procedures for formally expressing and resolving student complaints related to grades, employee misconduct, or allegations of discrimination or harassment. Additional information about complaint procedures may be obtained from the nursing program office, Student Services, or the Bellevue College Student Handbook.
- Students who have concerns about grades, assignments, etc. are encouraged to meet with the appropriate course faculty member first.
- If the issue cannot be resolved to the student's satisfaction, the student may file a written complaint with the Associate Dean of Nursing.
- If no resolution is achieved the student may request a meeting with the Dean of the Health Science, Education and Wellness Institute.
- If the issue cannot be resolved to the student's satisfaction, the student may consult the [Bellevue College Complaint Resolution Policy](#).

Section 5: RNR Student Handbook Acknowledgement Form

This form is a required component of your student record. Please read and provide your electronic signature via Canvas assignment.

RNR Student Handbook Acknowledgement

I acknowledge that it is my responsibility as a student to read and understand the information contained in this handbook and to become acquainted with all academic policies, rules, and regulations promulgated by the College. These policies are in effect for the duration of the program unless modified by the Associate Dean of the Nursing Program. Not every policy statement, rule, or regulation is contained in the RN Refresher Student Handbook. The contents of this handbook were prepared from the best available information at the time of its publication. Although every attempt has been made to ensure that the information contained in this handbook is accurate and complete at the time of printing, the contents of the handbook, including all statements pertaining to the nursing program and graduation requirements, may be subject to change without prior notice.

I understand that in addition to adhering to all program policies in this handbook, I am also responsible for adhering to all clinical site policies as stipulated by the preceptorship.

Noncompliance with the policies and procedures as presented may result in a recommendation for withdrawal from the program.

I acknowledge that I have received the Bellevue College RN-Refresher Program Student Handbook

I understand that any questions I have regarding this handbook may be directed to the RN Refresher Program Chair or the Associate Dean of the Nursing Program.