Radiologic Technology Program

Application 2021

Instructions/Checklist on required documents – you must have the following ready before you go on to Step 4 of the online application process:

☐ **BC Student ID #** - if you just applied or re-applied to BC General Admission processing time is between 5-10 business days.

☐ **Date of Attendance for Information Session**
1. In person – if you attended an in-person information session, the date of attendance must still be within a year from Feb 15, 2021. If you can't remember the date send an email to imagingprograms@bellevuecollege.edu and we can look that up for you.
2. Virtual Information Session – If you completed the Virtual Information Session you will be asked to upload a copy of your certificate of completion.

☐ **Radiologic Technology Application Form 2021** – Download a [PDF copy] of the form. Type your responses directly on the form – no handwritten forms please. Save a completed copy of the form on your hard drive before uploading to your online application. This worksheet should include information on courses that you have taken for the program prerequisites. If you are still in the process of completing prerequisite courses winter or spring quarter 2021, make sure to include those courses in your worksheet. You will not have the grade available yet when you apply so make sure to indicate your expected time of completion for the course/s (either winter or spring quarter 2020). It is your responsibility to notify us once you have completed and received a grade so that we can update your application or it will be incomplete. As proof of completion, you will need to submit another unofficial copy of your transcript to Carmina Cruz via email at: ccruz@bellevuecollege.edu.

☐ **Transcripts** – Unofficial copy of your transcript/s from each college that you have attended for the prerequisite courses. Highlight or underline the courses on your transcript/s to identify them. If you are using MATH Assessment test for the MATH prerequisite – prepare a copy of your results to upload with your application. Use one of the slots allotted for uploading Transcripts.

☐ **Personal Statement** - (required for first time applicants) Prepare a statement of not more than 500 words discussing specific or unique attributes that you will bring to the program; any personal or imposed challenges or hardships you have overcome in pursuing your educational or work goals; or any other special considerations that you believe will make you a good candidate for the program. **Make sure to include your Name** on the top of the page.

☐ **Re-applicant Statement** - (required for re-applicants) if you applied to the program the previous year and did not get in, you will need to submit a re-applicant statement. The Re-applicant statement is a time for you to highlight the things that you have done over the past year to strengthen this year's application. **Make sure to include your name** on the top of the page.

☐ **Patient Care or Radiology Experience** - if you are claiming either the point for patient care and or radiology experience, submit the following documentation. Please take note: experiences must be current (within the last 5 years). There will only be one slot provided for patient care experience so scan your documents as one file. Be careful not to exceed the maximum allowed size for uploads.

- One paragraph describing the type of experiences, the number of hours and a description of typical duties in that capacity. (Remember there is a <u>50 hour minimum</u> time requirement to earn a point.)
- Include also appropriate documentation to verify the experience. One of the following documents will be necessary to support each point.
  - ➢ Volunteer hours: printout from the medical center's volunteer office documenting hours and area of assignment.
  - ➢ Work hours: letter from supervisor, complete with contact information, stating the capacity of your healthcare employment.

If you have questions please call (425) 564- 2316 or email imagingprograms@bellevuecollege.edu