

COURSE INFORMATION AND SYLLABUS  
ENGLISH 093 – Composition for Non-Native Speakers: WINTER 2015

Instructor: Mike Beasley      Class Times M-F 11:30-12:20  
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Office & office hours: R230, M W 12:30-1:15

### TEXTS

The following texts are required for this course:

1. Mangelsdorf, *Choices*
2. A standard college dictionary

**MATERIALS:** Pencils/pens, standard notebook paper, stapler

### COURSE OVERVIEW

In this class you will summarize and comment on what you read, you will be directed to express your perspective on a series of assigned topics, and you will write paragraphs and academic essays that convincingly develop your perspective. In general, to succeed in this class, you must:

- \*Question what you read; cultivate an inquiring mind; analyze.
- \*Write paragraphs and essays that thoroughly and coherently develop a personal yet credible point of view on an assigned topic.
- \*Competently use Standard English diction, grammar, sentence structure, and mechanics to make your writing forceful and clear.

**Course Outcomes:** [www.bellevuecollege.edu/classes/All/ENGL/093](http://www.bellevuecollege.edu/classes/All/ENGL/093)

### Specific Objectives

By the end of this quarter, you should be able to:

- \*demonstrate a close and critical reading of English essays.
- \*generate and discover relevant ideas with which to develop a given topic
- \*use various patterns of exposition to develop your essays
- \*formulate a clearly-expressed thesis
- \*develop a coherent essay that communicates what your thesis promises to deliver
- \*write unified and coherent paragraphs that collectively support a thesis
- \*exercise precision in diction: word choice, precise language
- \*write Standard English sentences, varied in structure and length
- \*detect and correct your own grammar, spelling, and usage errors

**GRADING: Percentage of points accumulated.**

Two essays . . . . .	200
Paragraphs . . . . .	60
Other homework/classwork . . . . .	<u>TBA</u>
Essays + paragraphs + other = . . . .	TOTAL

Here are the percentages and the letter grades they represent:

90-100=A

86-89=B+

80-85=B

76-79=C+

72-75=C

70-71=C-

60-69=D

59 and below: F

**LATE WORK POLICY**

\*YOU MAY SUBMIT ONLY ONE OF THE FOLLOWING ASSIGNMENTS NO MORE THAN TWO CLASS PERIODS LATE WITH NO PENALTY:

\*ANY ONE OF THE PARAGRAPHS

\*ESSAY ONE.

**\*YOUR FINAL ESSAY WILL NOT BE ACCEPTED LATE, NO EXCEPTIONS.**

**\*OTHER COURSEWORK SUCH AS HOMEWORK, CLASSWORK, OR TAKE-HOME EXERCISES THAT HAVE POINTS ASSIGNED CANNOT BE SUBMITTED LATE, NO EXCEPTIONS.**

**\*EMAIL is for brief correspondence only; it is not for submitting coursework. Therefore, emailed course work will not be accepted.** I will only take hard copies submitted in class. This institution offers on-line college courses. If you are interested, see the course catalog.

**SPECIAL CRITERIA FOR ESSAY #1:**

Good writing is the result of a process. Consequently, essay 1 must be submitted in stages. **NOTE:** For essay #1, **you must submit a preliminary outline and a typed, double-spaced first draft in MLA page format.** If you fail to meet any of these requirements, you will lose points. After you have submitted all the required stages of your writing, I will assign a grade to your final essay submission.

**FORMAT FOR PARAGRAPHS AND ESSAYS--MLA:** typed, double-spaced, 12-14 point font, one inch margins all around, indented paragraphs, centered title, name and heading information in the left corner. Pages must be stapled in the left corner. **Do not include a cover page.** Improperly formatted assignments may receive point reduction.

## CLASS PARTICIPATION

1. Be prepared for unannounced quizzes on assigned readings.
2. Attend class: Your success in this class will largely depend on your attentive presence. I will take roll promptly at the beginning of class. **If you do not answer when I call your name, I will mark you absent.** If you do not remind me immediately after class that you were late, your tardy will count as an absence. Occasional unforeseen tardiness is understandable, but if you show a habit of frequent tardiness, you must resolve the problem ASAP. **If you have more than ten class periods for the Quarter, you cannot pass this class. For a class that meets twice per week, each meeting counts as two class period.**
3. Participate actively in class discussions and activities.
4. Please follow classroom etiquette. The college classroom is a public space, a group learning environment. Thus, whatever impedes your and your fellow students' learning cannot be tolerated.

**The following are not permitted in this class by anyone, no exceptions.**

\*Sudden departures from the classroom are very disruptive. If you must leave the class, please do not return until the next class period.

\*Frequent tardiness is inconsiderate to all; arrive promptly.

\*Cell phone use: sending or receiving calls or texts. If you decide that you must leave the room to answer your phone or text for any reason, please do not return for that class period. It's disruptive. Wait for the next break or the next class, whatever the case may be. You may email me later or schedule an office visit as you deem necessary.

\*Talking out of turn: THE RULE: one person talks at a time. It is essential that everyone hears and benefits from what you have to say.

If you find it impossible to curtail any of these behaviors after I've confronted you, this may not be the class for you.

The upshot? Respect others, as you want others to respect you. Consult your student manual for clarifications on student responsibilities.

**Plagiarism** is copying or otherwise falsely representing another writer's words or ideas as your own without referring to the author. It is strictly forbidden, subject to penalty. The academic community views it as cheating, and consequences ensue.

## ADDITIONAL CAMPUS LINKS, RESOURCES AND STATEMENTS

### ▪ Student Code of Conduct and Academic Integrity

Cheating, stealing, and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to, talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Success for investigation. Specific student rights, responsibilities, and appeal procedures are listed in the Student Code of Conduct at

<http://www.bellevuecollege.edu/policies/id-2050/>

**Affirmation of Inclusion:** <http://www.bellevuecollege.edu/policies/id-4000/>

## ▪ Bellevue College E-mail and access to MyBC

All students registered for classes at Bellevue College are entitled to a network and e-mail account. Your student network account can be used to access your student e-mail, log in to computers in labs and classrooms, connect to the BC wireless network and log in to MyBC. To create your account, go to: <https://bellevuecollege.edu/sam>.

BC offers a wide variety of computer and learning labs to enhance learning and student success. Find current campus locations for all student labs by visiting the [Computing Services website](#).

## ▪ Disability Resource Center (DRC)

The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you are a student who has a disability or learning challenge for which you have documentation or have seen someone for treatment and if you feel you may need accommodations in order to be successful in college, please contact us as soon as possible.

If you are a person who requires assistance in case of an emergency situation, such as a fire, earthquake, etc., please meet with your individual instructors to develop a safety plan within the first week of the quarter.

If you are a student with a documented autism spectrum disorder, there is an additional access program available to you. Contact [asn@bellevuecollege.edu](mailto:asn@bellevuecollege.edu) or 425.564.2764. ASN is located in the Library Media Center in D125. [www.bellevuecollege.edu/autismspectrumnavigators/](http://www.bellevuecollege.edu/autismspectrumnavigators/)

## ▪ Division Statements

**Purpose Statement:** By offering high quality courses in literature, composition, and creative writing, the English Department seeks to foster creative and critical abilities, promote multiculturalism and tolerance, cultivate an appreciation of the English language, and empower students to achieve their academic and career goals.

## ▪ Academic Calendar

The Bellevue College Academic Calendar is separated into two calendars. They provide information about holidays, closures and important enrollment dates such as the finals schedule.

- Enrollment Calendar: <http://bellevuecollege.edu/enrollment/calendar/deadlines/> On this calendar you will find admissions and registration dates and important dates for withdrawing and receiving tuition refunds.

College Calendar: <http://www.bellevuecollege.edu/enrollment/holidays/> This calendar gives you the year at a glance and includes college holidays, scheduled closures, quarter end and start dates.