

ENGLISH 111 – Introduction to Literature
A Survey of World Literature
section OAS Winter 2015

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* Please make a specific appointment with me BEFORE you decide to drop by my office. Unless the CANVAS server is down, the fastest way to contact me on the class website. Please do not contact me at my BC e-mail address unless you have an emergency and cannot access CANVAS. You may also choose to leave me a message on my office voice mail.

Required Texts: None. All literature can be found on the internet. I will provide you with the information to locate the required texts.

Introductory Remarks

English 111 is a completely online class; therefore, you are not required to attend classroom sessions. However, you CANNOT take this class on your cellphone. The class website is designed to work on a computer screen, and some past students have had challenges using smaller tablet screens. This is your warning: USE A COMPUTER. Failure to use the proper hardware and software may impact your grade; it is YOUR responsibility to use the proper tools.

English 111 offers students a survey of literature, including fiction, drama, and poetry. The course is designed to help college students improve their critical and analytical thinking and writing skills. *Your ability to read, comprehend and infer at college level is essential for successful completion of this course.* Like other online classes, your ability to manage your time, understand written materials, ask questions of me and your classmates, and follow written directions will be a good indicator of your success in this class. A successful student in this course will submit work according to the deadlines published on the class calendar AND fully participate in group discussions of the literature.

Recommended Prerequisites: Placement in English 101 or higher; college-level reading skills.

Minimum Software Recommendations: Microsoft Word 2003 or better. I use the latest version of Word. If you use Open Office, it is YOUR responsibility to be sure that your work is saved in a format I can read. Firefox works best; however, Internet Explorer is also supported. However Google Chrome is not supported, and some elements of Canvas may not work well with Chrome. Please read the information on the Distance Education homepage in regard supported software. You can find that page at <http://bellevuecollege.edu/distance/skills.asp>

Student Responsibilities

1. First and most important, the student enrolled in this course MUST have not only a proper computer and the recommended software and browser services, but also be familiar with the use of the above-mentioned items, including the ability to upload and attach Word files, to follow simple directions, and to problem-solve issues which arise

with his or her own computer system. I do not teach computer skills; I teach English. I will help if I can, but I am no expert in computer systems.

2. Students MUST keep me informed if they have problems with the technology. I will try to find help, but I expect that online students bring some expertise to help in solving any problems that arise on their end. Ultimately, that is the student's responsibility.
3. I cannot emphasize enough that you, the student, must have at least a basic level of skill in using these tools and feel comfortable while using them. Please don't count on others to teach you as you go.

Course Policies

The following list of policies, along with the Arts and Humanities division policy, will govern this course. Please read these policy statements carefully.

1. I expect that you will participate in all class activities: readings assigned on the daily printable calendars, discussions posted in the relevant discussion area, and written assignments as described in the assignments are on the website. You will need to access several DIFFERENT areas of the class website to find this work.
2. I expect that you come to this class with some basic readings skills, such as
 - o the ability to identify most main points and key information in a text (i.e. the literal meaning of the text),
 - o the ability to distinguish a main idea from a less important idea,
 - o the ability to recognize obvious symbolism and other inferences,
 - o the ability to accurately rephrase an original passage from a text, and
 - o the ability to write a paper that fits the conventions of modern English grammar and mechanics.
3. I expect that you will "attend" class at least 5 days per week. Attendance in an online course constitutes a [minimum](#) of reading new postings in the discussion area and checking your email for important messages.
4. I expect that you will save and backup your files. In case of a computer catastrophe, you must still produce the work on time as requested.
5. I expect that you will show respect to everyone by responding to his/her e-mail/discussion transmissions in a way that is not judgmental, degrading, or derogatory. I also expect tolerance for others. Even though you may disagree with the interpretations of others, please use some self-restraint and compassion in dealing with these situations. Logical and questioning responses are encouraged.
6. I expect each paper and test will be submitted to the location and in the manner specified in the relevant module by the date shown on the class calendar. ***Papers submitted after the due date will lose 5 points per 24 hour period that they are late. I will accept late papers up to 3 days (72 hours) late.*** Late tests will not be accepted.
7. I expect honesty. I expect that you will neither do work for others nor use work done by others. Cheating and/or plagiarizing will not be tolerated. Plagiarizing is cheating, as is copying answers on a test, glancing at nearby test papers, swapping papers, buying papers, using ideas from other sources without proper documentation, writing papers for others, or having them written for you.
8. ALL papers in this class are automatically submitted to Turnitin.com (a plagiarism detection service). Do not get caught using other people's ideas or words without proper documentation. If you cheat or plagiarize, the following actions will be taken:
 - o You will receive a grade of "0" on the work (period).

- A report of the incident will be filed in the Dean of Students Office. This report may become part of your permanent record or the Dean may choose to pursue further disciplinary action.
- You will NOT be able to rewrite the plagiarized paper NOR will you be able to makeup the lost points.
- If you are unclear about what constitutes plagiarism, please check out the follow from the Writing Lab:
<https://www.bellevuecollege.edu/asc/writing/essays-guides/documents/plagiarism.pdf>

BC's policy on student conduct can be found in the Student Handbook. Below is the relevant portion for this class:

Cheating, stealing, and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to, talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Success for investigation. Specific student rights, responsibilities, and appeal procedures are listed in the Student Code of Conduct at <http://www.bellevuecollege.edu/policies/id-2050/>

9. I am available for face-to-face conferences on your work if we can arrange a mutually convenient time to meet on campus. Otherwise, e-mail, chat or phone conferences may be scheduled.

Work Required:

Papers: You will write 3 papers in this class. Each paper assignment is structured around one of the literary genres we will cover (i.e. poetry, drama, or fiction). Each 600-800 word paper is worth 100 points.

****Papers Total -- 300 points**

Exams: You will take one required exam this quarter:

A Literary Terminology Test: This test will consist of multiple choice, short answer and paragraph length responses that ask you to define, apply and/or explain the usage of literary terms. I have attached a glossary from the textbook on this website, along with a list of possible terms that you may on the test. While this test is open glossary or notes, I strongly recommend that you study for the test, as it is timed and you cannot submit answers after the time has run out.

NO final exam is required for English 111

****Exam Total -- 100 points**

Literature Discussions: The bulk of your work this quarter will come from our discussion of the literature. I have created a topic forum on the discussion board for each genre of work we will be reading (fiction, drama, and poetry).

(1) Your discussion assignment is to post three (3) *original* questions on *three different works* (your choice) from our reading list for each genre. For example, you will post three questions (on three different poems) from the poetry section. To fit the originality requirement, your question should not be the same as one posted by someone else.

(2) Also for each discussion (fiction, drama, poetry), you will also need to post a substantive response to twelve (12) questions or comments by other students. Please spread your discussion responses around among the various short stories, poems, and plays, so that you will benefit from the discussion. I will NOT grade posts that exceed these limits, so please **do not post more than three responses on the same work and expect to get credit**. Of course, you may post as many postings on any one work as you wish; however, I will not give credit for more than three. Keep this fact in mind, as this requirement is the only way I have to check that everyone is reading the assigned works.

(3) Each student question/answer/comment is worth 3 points. A total of fifteen (15) responses (including the three questions and 12 responses) are required per section (fiction, drama, poetry). Each section is worth 45 points. The class calendar shows a date and time for each discussion to begin and end. Late work will not be accepted in this area.

Please carefully read the instructional lecture "How to Participate in Discussion" in the Fiction Module for more specific instructions on this task and how I grade it. These discussions are worth about 28% of your grade, so please do not fail to participate completely and with quality substantive responses. These terms are defined in the instructions for how to participate in the discussion.

Though I cannot respond to everyone's question or comment, I will participate in the discussion as much as possible. If I see a discussion getting too far off-track, I will try to gently guide it back in a suitable direction. However, I do not wish to be the "police" or the "ultimate authority."

****Discussion Total -- 135 points**

Total Points for Course: 535 points

***The College Grading Policy is located on the web at: <http://www.bellevuecollege.edu/policies/id-3000/>.**

Learning Outcomes

According to the English department at Bellevue College, the learning outcomes for English 111 are as follows:

- Demonstrates an increased level of comfort with the genres: poetry, drama, fiction.
- Identify and use terminology specific to literature.
- Recognize some major authors.
- Read, analyze, and explicate complex literature at both the literal and inferential levels.

- Practice inferential reading skills to analyze and synthesize difficult literature, both orally and in written assignments.
- Show ability to identify, analyze, and synthesize elements of literature in interpreting works, through oral (discussion) and written (paper writing) activities.
- Develop a process of analyzing works of literature.
- Use evidence from text to support a thesis.
- Enjoy literature and appreciate unique characteristics of each genre.
- Apply writing skills to analyzing literature.

This course is designed to instruct the student in the reading, writing, and critical thinking skills that are required in order to meet the learning outcomes set by the college. Therefore, by the end of the quarter, you should be able to:

- Respond, in discussion and in paper writing, to literature in appropriate public and private manners.
- Possess a sense of open-minded inquiry about written works and respond actively and imaginatively to those works.
- Analyze poetry, drama, and short fiction.
- Use various approaches to analyze and write about poetry, drama, and fiction.
- Identify your own assumptions about the world, its literature and its people.
- Distinguish between your own and the writer's assumptions in a piece of literature.
- Plan, write, revise, and edit focused, unified, coherent and well-developed papers with and/or without using secondary sources.
- Recognize similarities in the human experience through the diversity of the world's literature.
- Appreciate various authors and forms of literature.

How do we communicate with each other?

Announcements: This forum is where I will post whole class announcements.

Discussions: The discussion tool for the class provides an asynchronous place for student discussions regarding course materials. I have divided it into four distinct threads: Questions for the Instructor (can be accessed from Homepage too!), Post Your Introduction, Student Union/Study Hall, Fiction Discussion, Drama Discussion, and Poetry Discussion as described below.

- **Questions for Instructor forum** - Here you post questions for me. I will check this forum at least twice per weekday, (morning and afternoon) if not more often. Use this forum for the types of questions that you would raise your hand to ask in a classroom. However, if your question is of a very personal nature, please feel free to use my website mailbox.
- **Post Your Introductions** - Here you will post your introduction for opening week.
- **Student Union** - Here you can have discussions with your classmates. I rarely read this area, so please do not post anything for me here.
- **Fiction/Drama/Poetry** - These threads will house the discussions in which you need to participate. As noted above, you and your classmates will participate in the discussion according to the opening and closing dates on the class calendar. I have allowed time for you to do this work; don't fail to do it before the deadlines posted on the class calendar. Late work will not be permitted.

Conversations: A mailbox (of sorts) has been provided for private e-mail communication between you and I or you and other classmates. You can access this tool from any page on Canvas by clicking on word "INBOX" in the upper right hand area of your screen. I get between 40 and 50 e-mail messages every day at my various addresses, so if you have an emergency, please make sure the first word of your message is "URGENT." I do my best to respond in a timely manner to all messages, whether or not they are urgent. Please do not submit your papers using this Conversations tool.

Disability Resource Center (DRC)

The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you are a student who has a disability or learning challenge for which you have documentation or have seen someone for treatment and if you feel you may need accommodations in order to be successful in college, please contact us as soon as possible.

If you are a person who requires assistance in case of an emergency situation, such as a fire, earthquake, etc, please meet with me during the first week to develop a safety plan.

The DRC office is located in B132. Or you can call their reception desk at 425.564.2498. Deaf students can reach the DRC by video phone at 425-440-2025 or by TTY at 425-564-4110. Please visit the DRC website for application information into that program and other helpful links at www.bellevuecollege.edu/drc

Public Safety

The Bellevue College (BC) Public Safety Department's well trained and courteous non-commissioned staff members provide personal safety, security, crime prevention, preliminary investigations, and other services to the campus community, 24 hours per day, 7 days per week. Their phone number is 425.564.2400. The Public Safety website is your one-stop resource for campus emergency preparedness information, campus closure announcements and critical information in the event of an emergency. Public Safety is located in K100 and on the web at: <http://bellevuecollege.edu/publicsafety/>

Bellevue College
URL:<http://bellevuecollege.edu/canvas>
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