



Syllabus
ENGL 201: The Research Paper
Fall 2015
1154 J Tuesday and Thursday 5:30-7:40 PM

Instructor: Ron Holland

Bellevue College Email: ron.holland@bellevuecollege.edu

Canvas Email: Use the Canvas email for all class communications. Use BC email only if you are unable to access Canvas.

Office Location: R-230

Office Hours: Mondays By appointment

Required Textbooks

The Process of Research Writing

Steven D. Krause, Eastern Michigan University

Version 1.0, Spring 2007

Free Source: <http://www.stevendkrause.com/tprw/>

Canvas Learning Management System

Course materials, assignments, quizzes, grades, and email are all on the Canvas LMS here at Bellevue College. As such, it is essential for success in the class to observe the following:

- **Know your system** requirements and your software capabilities, such as your word program and your browser choices.
- **Log on to Canvas regularly** to check due dates for upcoming assignments and quizzes.
- **Make contingency plans** for computer use if your computer and/or Internet service is unavailable.
- **Plan ahead to print documents** for in-class work. See the N Building Open Computing Lab for printing.
- **Ask for help in a timely manner**, so that you will be able to successfully participate in both the online and the classroom portions of the class.
- [Canvas](#)
- [Technology Help Desk](#)

Course Description

English 201: The Research Paper develops skills required for writing research papers. Students learn research techniques, source analysis, thesis development, argumentation styles, and summarizing.

Course Outcomes

After completing this class, students should be able to write a humanities-style research paper which includes as part of the composition or process--

- an objective summary of college-level material which identifies primary and supporting assertions
- an evaluation of different types of evidence (i.e., tone/diction, logical reasoning)
- a synthesis of source material with own writing
- an original and clearly supported thesis
- proper in-text citations and works-cited page
- a breadth of varied primary sources which demonstrates a familiarity with library research skills

Grading

Grades on Canvas

Your complete course grade is posted on your Canvas class site. See **Grades** in the left tool bar of your class site.

Assignments and Points Possible

- 5 Writing Circles @ 20 ea.
- 5 Checkpoint Assignments @ 50 ea.
- 5 Quizzes @ 20 each
- 5 Peer Reviews / Workshops @ 10 ea.
- 1 Process Reflection 50
- 1 Final Research Essay 500

Total: 1050

Assignment Policies

Because each assignment builds on the skills developed in the previous assignment, it is important to complete work on time.

WRITING CIRCLES

Every week for the first five weeks of the quarter, you will be assigned a piece of writing to bring to a writing circle. Their requirements vary, but, for the most part they ask you to engage ideas from the readings in some way. These are skill building assignments meant to strengthen your ability to generate ideas, understand and engage complex material, follow directions for formatting and citations, and analyze academic writing.

- I review and sign your Writing Circle Assignments in class the day they are due (I do not collect them and give feedback). I then assign points for the Writing Circle based on how well you having followed instructions and participated in the Writing Circle.

CHECK POINT ASSIGNMENTS

Checkpoints are the steps you will take toward your Final Research Essay. They are:

- Checkpoint One: Proposal
- Checkpoint Two: Outline
- Checkpoint Three: Annotated Bibliography
- Checkpoint Four: Counter Argument Essay
- Checkpoint Five: Synthesis Essay

QUIZZES

Every week, you will take a quiz on Canvas.

- Most quizzes are based on one or two chapters in our text.
- All quizzes can be accessed via CANVAS and are open notes, but only 20 minutes are allotted.

FINAL RESEARCH ESSAY, PEER REVIEWS AND WORKSHOPS

Your final project is an 8-10 page research paper.

This paper is going to be on a topic of your choosing. We will practice how to identify issues from topics and create a strong working thesis.

- You will draft this essay in stages. We spend a lot of time discussing ideas and reviewing structure and formatting.
- For each draft, you will come to class prepared for either a peer review or a workshop. You will earn points for these based on your preparation and participation.

Grading Scale

Final course grades at Bellevue College are posted as letter grades. For ease of calculation, grades are based on a percentage system throughout the quarter.

A	93-100%	A-	90-92		
B+	88-89	B	83-87	B-	80-82
C+	78-79	C	73-77	C-	70-72
D+	68-69	D	60-67		
F	59-				

Attendance Policy

This course includes on-campus attendance, so it is important that you make every effort to attend each class session in its entirety. From years of experience, I can assure you there is a very high correlation between attendance and success in class: **Missing even one or two classes may seriously jeopardize your ability to earn a passing grade for the course. When you arrive for class—**

- Attendance is taken promptly at the beginning of class.
- If you arrive after class begins, check with your instructor to have your attendance record changed.
- Note that is not appropriate academic and professional behavior to arrive after class begins and is treated accordingly as a class disruption.

If you are absent—

- Make arrangements to get notes from another student.
- See Canvas for assignments and due dates.
- Notify your instructor in Canvas.

Classroom Decorum

In general, because we share a small space in class, and we need to focus on the day's learning activities, observe the following considerations for your peers and instructor:

- Silence and stow all electronic devices during class except for educational applications.
- Avoid side conversations during instruction and discussion.
- Avoid eating. Beverages are fine.

Bellevue College Affirmation of Inclusion

Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination. We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.

Religious Holidays

Students who expect to miss classes, examinations, or any other assignments as a consequence of their religious observance should be provided with a reasonable alternative opportunity to complete such academic responsibilities. It is the obligation of students to provide faculty with reasonable notice of the dates of religious holidays on which they will be absent, preferably at the beginning of the term. Students who are absent on days of examinations or class assignments should be offered an opportunity to make up the work without penalty (if they have previously arranged to be absent), unless it can be demonstrated that a makeup opportunity would constitute an unreasonable burden on a member of the faculty. Should disagreement arise over what constitutes an unreasonable burden or any element of this policy, parties involved should consult the department chair, or Dean.

College Anti-Discrimination Statement (Title IX)

Bellevue College does not discriminate on the basis of race or ethnicity; color; creed; national origin; sex; marital status; sexual orientation; age; religion; genetic information; the presence of any sensory, mental, or physical disability; gender identity or veteran status in educational programs and activities which it operates.

Student Code of Conduct and Academic Integrity

Any act of academic dishonesty, including cheating, plagiarism (using the ideas or words of another as one's own without crediting the source), and fabrication and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to, talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Success for investigation. Specific student rights, responsibilities, and appeal procedures are listed in the [Student Code of Conduct](#).

Disability Resource Center (DRC)

The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you are a student who has a disability or learning challenge for which you have documentation or have seen someone for treatment and if you feel you may need accommodations in order to be successful in college, please contact us as soon as possible.

- The DRC office is located in B132 or you can call our reception desk at 425.564.2498.
- Deaf students can reach us by Skype: the address is DRCatBC (NOTE: There is no @ sign...it is actually DRCatBC).
- [DRC Website](#)

If you are a person who requires assistance in case of an emergency situation, such as a fire, earthquake, etc, please meet with your individual instructors to develop a safety plan within the first week of the quarter.

If you are a student with a documented autism spectrum disorder, there is an additional access program available to you. Contact Autism Spectrum Navigators.

- ASN is located in the Library Media Center in D125.
- [ASN Website](#)

Accessibility

The online elements of this course are designed to be welcoming to, accessible to, and usable by everyone, including students who are English-language learners, have a variety of learning styles, have disabilities, or are new to online learning. Be sure to let me know immediately if you encounter a required element or resource in the course that is not accessible to you. Also, let me know of changes I can make to the course so that it is more welcoming to, accessible to, or usable by students who take this course in the future.

Public Safety and Emergencies

Public Safety is located in the K building and can be reached at **425-564-2400** (easy to remember because it's the only office on campus open 24 hours a day—2400). Among other things, Public Safety serves as our Parking Permits, Lost and Found, and Emergency Notification center. Please ensure you are signed up to receive alerts through our campus alerting system by registering at [Rave Alert Registration](#)

If you work late and are uneasy about going to your car, Public Safety will escort you to your vehicle. To coordinate this, please phone ahead and let Public Safety know when and where you will need an escort.

Please familiarize yourself with the emergency postings by the door of every classroom and know where to go in the event of an evacuation. Your instructor will be asked if anyone might still be in the building, so check in before you do anything else. Emergency responders will search for anyone unaccounted for.

If a major emergency occurs, please follow these three rules:

1. Take directions from those in charge of the response: We all need to be working together.
2. Do not get in your car and leave campus (unless directed to): Doing so will clog streets and prevent emergency vehicles from entering the scene. Instead, follow directions from those in charge.
3. In an emergency, call 911 first, then Public Safety.

Please do not hesitate to call Public Safety if you have safety questions or concerns at any time. You may also visit the Public Safety web page for answers to your questions. [Public Safety](#)

Course Schedule

English 201 Assignment Schedule

Literature Circle One: 9/24

Quiz One: 9/27

Library Visit: 9/29

Literature Circle Two: 10/1

Quiz Two: 10/4

Literature Circle Three: 10/8

Quiz Three: 10/11

Literature Circle Four: 10/15

Quiz Four: 10/18

No Class: 10/20

Research Proposal: 10/22

Literature Circle Five: 10/22

Working Thesis: 10/27

Annotated Bibliography: 10/29

Counter Argument: 11/12

Synthesis Paper Due: 11/19

Peer Review One: 11/19

No Class: 11/26

Research Paper: 12/3

Reflection: 12/8

