

INDES 140 INTRODUCTION TO INTERIOR DESIGN
SECTION HYC
FALL 2018

Instructor: Ozge Sade Mete
Time and location: W 3:30-5:20 | L220
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Office hours: By appointment

Course Description

INDES 140 defines what interior design is by critically analyzing examples through the use of the vocabulary of an interior designer. The class introduces the fundamentals of design with a specific emphasis on conceptual thinking, historic understanding and the elements and principles of design. It provides insights on the life of a design student and a design professional.

Course Content

- In class lectures
- Online Discussions
- Field Trips with or without the instructor
- Sketching
- Case Studies
- Writing and Research
- Student presentations

Course Goals

- Perform Critical Analysis of Design Examples
- Comprehend Fundamentals and Components of Design
- Understand Design Concepts
- Learn Professional and Student Life of a Designer

Course Requirements

This is a lecture class in which ideas and theories as well as pragmatics of design will be discussed. The following are required:

- Your attendance is mandatory. You can miss up to 2 classes. **If you miss three classes without a valid excuse you fail.**
- Work is to be turned in on time. Late work will be accepted, but will be graded one grade lower.
- Your participation in class is required. **Deadlines are very strict. Late work will not be accepted unless you have a valid excuse. If your excuse is valid, depending on the reason to miss the deadline you may lose up to 50% of the total grade.**
- Work must be professional, well thought out, organized and neat.
- You must attend field trips and represent yourself and BC in a professional manner.
- Always be ready to work in class. This means you must always have your supplies with you.
- As a creative person, please take some risk and try new ideas. Aim beyond what you are capable of doing. Develop a complete disregard for where your abilities end. Try to do things you are incapable of doing. Be as good as you want to be. Have fun.

Required readings

The following required readings will be placed on CANVAS. See Calendar for deadlines.

- *Towards A New Architecture* by Le Corbusier 'Eyes Which Do Not See'
- *Small Scale Big Change: New Architectures of Social Engagement*, (exerpts) by Andrew Lepik
- *Learning from Las Vegas* by Denis Scott Brown, Robert Venturi & Steven Izenour
- *Building Reuse: Sustainability, Preservation and the Value of Design* by Kathryn Merlino

Students must bring one of the following magazines to class. Pick one each week.

A10
AA Files
Abitare
AD
Arcade
Architect
L'Architecture D'Aujourd'Hui
Architectural Record
The Architectural Review
Art in America
Arkitektur DK
Casabella
Colors
Domus
Dwell
GA Houses
Harvard Design Magazine
Interior Design
Interni
Intrauros
Landscape Architecture
L.A. Times (Christopher Hawthorne)
Metropolis
The New Yorker (Paul Goldberger)
New York Times (Nicolai Ouroussoff)
Progressive Architecture

Suggested Texts

- *Architecture: Form, Space and Order* by Francis Ching
- *Art Fundamentals: Theory and Practice* by Otto G. Ocvirk et al
- *Color, Space and Style: All the Details Interior Designers Need to Know but Can Never Find* by Chris Grimley and Mimi Love
- *Fundamentals of Interior Architecture* by John Coles

Supplies (bring to each class)

- 8x10 Spiral UNLINED Sketch Book, must fit on a scanner for submitting homework
- Black Sign Pen (suggestion--a med point flexible marker for drawing)

- Black Fine point felt-tip Pen
- Ebony Pencil
- HB Pencil
- Kneaded or soft Eraser
- Optional, colored pencils, markers

Help with Canvas

The following places are helpful for [Instructors](#) or [Students](#) .

Classroom Learning Atmosphere

Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, using laptop for other than taking notes, and inappropriate behavior toward the instructor or classmates. Inappropriate/disruptive classroom behavior is a violation of the Student Code of Conduct at Bellevue College.

Affirmation of Inclusion

Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination.

We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.

Religious Holidays

Students who expect to miss classes, examinations, or any other assignments as a consequence of their religious observance should be provided with a reasonable alternative opportunity to complete such academic responsibilities. It is the obligation of students to provide faculty with reasonable notice of the dates of religious holidays on which they will be absent, preferably at the beginning of the term. Students who are absent on days of examinations or class assignments should be offered an opportunity to make up the work without penalty (if they have previously arranged to be absent), unless it can be demonstrated that a makeup opportunity would constitute an unreasonable burden on a member of the faculty. Should disagreement arise over what constitutes an unreasonable burden or any element of this policy, parties involved should consult the department chair, or Dean.

College Anti-Discrimination Statement (Title IX)

Bellevue College does not discriminate on the basis of race or ethnicity; color; creed; national origin; sex; marital status; sexual orientation; age; religion; genetic information; the presence of any sensory, mental, or physical disability; gender identity or veteran status in educational programs and activities which it operates.

For further information and contacts, please consult [College Anti-Discrimination Statements](#).

Confidentiality and Mandatory Reporting

As an instructor, one of my responsibilities is to help create a safe learning environment on our campus. It is my goal that you feel able to share information related to your life experiences in classroom discussions, in your written work, and in our one-on-one meetings. I will seek to keep information you

share private to the greatest extent possible. However, I am required to share information regarding sexual assault and other forms of sexual misconduct (e.g. dating violence, domestic violence, stalking) that may have occurred on campus or that may impact someone on campus with the Title IX Coordinator. Students may speak to someone confidentially by contacting the BC Counseling Center at (425) 564-2212. The Title IX Office can be contacted at 425-564-2441 and more information can be found at www.bellevuecollege.edu/titleix/.

Division Statements

A common, campus-wide minimum standard regarding student cheating, stealing, and plagiarizing provides enough autonomy for instructors and programs to set their own standards. It is the instructor's responsibility to clearly articulate to the students what is considered appropriate and inappropriate behavior in the classroom and what action will be taken in the case of inappropriate classroom behavior. It is recommended that this be done through the course syllabus.

Information about Bellevue College's copyright guidelines can be found at: [College Copyright Policy](#)

This link provides a good, short summary of how to avoid plagiarism: [Avoiding Plagiarism](#)

This 22-minute video also provides a good overview of how to avoid trouble when using sources: From the college home page select SERVICES, then LIBRARY MEDIA CENTER, then DATABASES, then FILMS ON DEMAND. At their site, search by title for **PLAGIARISM 2.0: ETHICS IN THE DIGITAL AGE**.

Student Code of Conduct and Academic Integrity

Any act of academic dishonesty, including cheating, plagiarism (using the ideas or words of another as one's own without crediting the source), and fabrication and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to, talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Success for investigation. Specific student rights, responsibilities, and appeal procedures are listed in the Student Code of Conduct at: [Student Code](#)

Important Links

Bellevue College E-mail and access to MyBC

All students registered for classes at Bellevue College are entitled to a network and e-mail account. Your student network account can be used to access your student e-mail, log in to computers in labs and classrooms, connect to the BC wireless network and log in to MyBC. To create your account, go to: [Create Email](#)

BC offers a wide variety of computer and learning labs to enhance learning and student success. Find current campus locations for all student labs by visiting the [Technology Help Desk](#)

Websites

Our class website will be used. You are automatically a part of it by signing up for the class.

For information on advising: department website URL: <http://bellevuecollege.edu/ArtsHum/interiordesign/>

For information about the Computer Lab on campus: <http://ac.bcc.ctc.edu/LabsInfo/ComputerLabs.aspx>

LISTSERVE: To help you stay informed, the Interior Design Department has created a listserve—an email bulletin board that allows faculty to reach students in the program with the latest program-related information and announcements. We recommend that you subscribe to the listserve.

This is how you do it: Send an email to id@clublists.bellevuecollege.edu Type the word subscribe in the subject line. Shortly afterwards you will receive an email confirmation from the list. You must reply to this message to complete the process. When you wish to remove yourself from the list you need only send an email to the listserve address with the word unsubscribe in the subject line. You will receive a confirmation notice that you have been removed from the list. Students have reported difficulty subscribing to the listserve through Hotmail, Comcast, and other providers. If you receive a “List Posting Error Notification” after replying to the confirmation email, you can place a help request ticket through the student technology support center who can set you up manually. Just go to <https://bellevuecollege.edu/STSC/> and fill out the form.

IDSA, Interior Design Student Association is available for you. CHECK IT OUT!! Their blogspot is here: <http://idsainfo.blogspot.com/> their email idsainfo@gmail.com.

Council for Interior Design Accreditation (CIDA)

Bellevue College Interior Design Department reserves the right to collect and keep student work as a part of our ongoing program development and accreditation requirements. Effective Winter quarter 2017, faculty will retain selected student work in all courses within the Interior Design curriculum in order to prepare for our next CIDA site visit.

We thank you for cooperating with the faculty, and hope that you understand that it is an honor to have your work held to represent our program.

Please note: Student work includes all process work, notebooks, digital images, and all finished projects from the beginning of the quarter through final projects. Students may make arrangements with their instructors to photograph or scan their projects but the college will keep the original work. After the completion of the CIDA site visit in Spring of 2019, work will be returned upon request.

Disability Resource Center (DRC)

The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you are a student who has a disability or learning challenge for which you have documentation or have seen someone for treatment and if you feel you may need accommodations in order to be successful in college, please contact us as soon as possible.

If you are a person who requires assistance in case of an emergency situation, such as a fire, earthquake, etc, please meet with your individual instructors to develop a safety plan within the first week of the quarter.

The DRC office is located in B 132 or you can call our reception desk at 425.564.2498. Deaf students can reach us by video phone at 425-440-2025 or by TTY at 425-564-4110 Please visit our website for application information into our program and other helpful links at www.bellevuecollege.edu/drc

Public Safety

The Bellevue College (BC) Public Safety Department's well trained and courteous non-commissioned staff provides personal safety, security, crime prevention, preliminary investigations, and other services to

the campus community, 24 hours per day, 7 days per week. Their phone number is 425.564.2400. The Public Safety website is your one-stop resource for campus emergency preparedness information, campus closure announcements and critical information in the event of an emergency. Public Safety is located in K100 and on the BC Website.

Grading

Each student will come to the class with a different skill set, and hopefully you will end the quarter with a considerably larger one. Quality of work and grading is not gauged according to other students. Rather it is determined from the individual skill sets of each student. I will, however, gauge the amount of effort and participation a student shows against other students, so in a sense you are competing against others for a portion of your grade.

Your final grade in this class will be calculated based on the percentages and numerical values listed below. I will grade each assignment and return it to you in a timely manner as a record of your status in the class. I will hold the grading of effort and class participation until the end of the quarter to allow for an overall perspective. The grading breakdown is as follows, and may be changed slightly as assignments are added or removed:

Sketchbook I, II, III	15%
Advanced Sketchbook I & II	10%
Case Study I & II	10%
Design Challenge – Charrette	10%
Final Paper	20%
Final Presentation	10%
Reading for online discussion	20%
Participation and Attendance	5% (In class discussions, exercises and attendance)

Work must be turned in on time, as scheduled. If you have any questions about the assignments, please ask during class, or send me an email as soon as you realize you are confused. I will reply as promptly as possible, and will copy my reply as an announcement on CANVAS if the clarification would be generally helpful. Some assignments are intentionally open-ended, so do what you can within the time frame. **READINGS MUST BE COMPLETED BY THE DEADLINES. Deadlines are very strict. Late work will not be accepted unless you have a valid excuse. If your excuse is valid, depending on the reason to miss the deadline you may lose up to 50% of the total grade.** Evaluation of assignments will be based upon several criteria:

- Completion of requirements
- Understanding and application of concepts
- Neatness and presentation quality
- Other specifics particular to individual projects

Please be aware that simply attending class and completing the required assignments will not entitle you to an “A” in this class. Doing what is required of you is not outstanding; it is satisfactory and will thus entitle you to a “C” in this class.

No incompletes will be given in this class.

For the Bellevue College grading standards, please review the grading policy of the school at: <http://bellevuecollege.edu/catalog/enroll/grades.asp> Please also read the Bellevue College Student Procedures and Expectations: <http://www.bcc.ctc.edu/artshum/studentinfo.html>

Statement regarding copyright and authorship

"Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) are violations of the Student Code of Conduct at Bellevue College.

Class Calendar and Final Exam Schedule

Plan on attending all classes during class times, arrive promptly. If you are commuting, please give yourself extra time to arrive early. Please review the Class Calendar, which will be available on CANVAS during the first two weeks of class. Remember to notify me during the first week of class of any unavoidable schedule conflicts you have in place during the quarter.

Academic Calendar

The Bellevue College Academic Calendar is separated into two calendars which provide information about holidays, closures and important enrollment dates such as the finals schedule.

- Enrollment Calendar - On this calendar you will find admissions and registration dates and important dates for withdrawing and receiving tuition refunds
- College Calendar - This calendar gives you the year at a glance and includes college holidays, scheduled closures, quarter end and start dates, and final exam dates.

Syllabus Agreement

This syllabus is a contract between the student and instructor, establishing the learning outcomes and context, as well as the expected conduct, rights, and responsibilities of students in this class. It is important that you understand and are prepared for the learning experience ahead by understanding the syllabus contents. Please sign below, as confirmation that you've read the syllabus and that you will discuss with the instructor any issues that you consider confusing, problematic, or open to dialogue with the entire class. If your discussion is of a personal nature, please make an appointment with your instructor or your advisor, rather than discuss it during class.

Print Name: _____

Signature: _____

Date:
