



INDES 171 Interior Design Studio 1 Syllabus
1622 B 2018 Fall Tuesday + Thursday 9:30 – 12:50

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On Line Office Hours:	Tuesday + Thursday 7:00 – 8:30 am

COURSE DESCRIPTION

Introduces the fundamental elements and principles of design. Students work with concepts and methods for defining and organizing space and form in the interior environment. Introduces graphic tools, techniques, and conventions used for effective visual communication in design. Applies basic theory in architectural drafting and drawing skills.

DESIGN STUDIO DESCRIPTION

This is a studio class that will require you to present your work to your classmates and your instructor through daily group critiques and pin-ups. Student success and learning will happen from shared experiences and by learning from one another. Group collaboration is not only crucial for learning, but is also a guiding principal of how successful design firms are structured

FIRST WEEK OF CLASSES

It is important to attend classes from the very beginning. If you cannot do so, you are responsible for notifying your instructor. Your instructor is in no way responsible for re-teaching material that you missed because of your failure to attend the first classes. Indeed, missing crucial introductory material may affect your performance during the remainder of the course.

COURSE OUTCOMES

After successful completion, student will be able to:

- Successfully employ the elements and principles of Design.
- Demonstrate the ability to both define and organize space and form.
- Demonstrate the ability to draft an accurate plan, section and elevation.

- Demonstrate the ability to produce freehand drawings using line weights, thickness, opacity, and precision to present space plans, elevations, and other conceptual sketches.
- Demonstrate the ability to produce three-dimensional physical models
- Present and defend your design ideas in group critiques and individual consultations with the instructor.
- Constructively and objectively critique your own and others' work as a method of continuous quality improvement.
- Practice effective professional design practices of group communication and collaborative learning.
- Improve design abilities through an iterative process of group presentations, feedback, and continuous improvement.

COURSE OUTLINE

- Introduction - Articulating Space
- Properties of Form
- Properties of Space
- Form and Space Studies
- Organization of Form
- Organization of Space
- Defining Space through Figure Ground and Solid Void Studies
- Three-Dimension Physical modeling
- Graphic Representation
- Documentation of solid - void studies using architectural conventions
- Basic drafting and freehand drawing skills
- Graphic communication of ideas and findings

GRADING + ATTENDANCE

Your final grade in this class will be calculated based on the percentages listed below. Work will be graded on CANVAS and I expect you to log in weekly to see

my feedback, or any comments I have left you.

The link to the College Grading Policy is located on page 10 of the Course Catalog: [Grading Policy](#)

This is a professional program that demands a professional attitude. You should be on time for class, as it shows respect for yourself and fellow classmates. Any announcements, class changes, etc. will be discussed at the beginning of class. If you do miss class (excused or not), it is YOUR responsibility, not the instructors, to find out what you missed from your classmates.

All work is due at the beginning of class on the day that it is due. All work presented in class must be uploaded to Canvas by midnight of the day that it is due. Work that is not presented in class will not be accepted on canvas and will be considered late. No late work will be accepted, graded or commented on.

Note: When absences go beyond 20% you will earn an “F” for the course

It is the student’s responsibility, not the instructors, to make sure that their work is uploaded to the correct location.

CANVAS

The following places are helpful for [Students](#)

Numeric Grade Scale:

100 - 94 = A	79 - 77 = C+
93 - 90 = A-	76 - 73 = C
89 - 87 = B+	72 - 70 = C-
86 - 83 = B	69 - 60 = D
82 - 80 = B-	< 59 = F

ASSIGNMENTS

05 pts.	Project No. 01 Sketching Assignment
05 pts.	Project No. 02 Vertical Planes
05 pts.	Project No. 03 Horizontal Planes
20 pts	Project No. 04 2D Organizing Principles
20 pts.	Project No. 05 Build a Model
30 pts.	Project No. 06 Classroom (Plan, Section, Elevation)
30 pts.	Project No. 07 Model (Plan, Section, Elevation)
15 pts.	Project No. 08 Design Intent + Case Study + Study Model
20 pts.	Project No. 09 Final Model
30 pts.	Project No. 10 Final Model (Plan, Section, Elevation)
05 pts	Class evaluation
10 pts	Final Graphic Drawing exam

STUDENT PROCEDURES AND EXPECTATIONS Arts and Humanities Division

Procedures + Expectations

REQUIRED BOOKS

Architecture - Form Space and Order, Francis Ching (4th edition)
Architectural Graphics, Francis Ching (sixth edition)

SUGGESTED REFERENCE + READINGS

Interior Design Illustrated, Francis Ching
Architectural Graphic Standards, C. Ramsey & H. Sleeper; John Wiley & Sons
Model making, Martha Sutherland
Architectural Study Drawings, Daniel M. Herbert
Interior Graphic and Design Standards, S.C. Reznikoff
The Hidden Dimension, E.T. Hall

STUDIO SUPPLIES

NOTE: Dick Blick will come to class the first day and give you an opportunity to purchase a kit that will have all of the required items for a reduced price.

Not required, but recommend for working at home:

Drafting Board 24 x 36 inches or larger, parallel bar, Vinyl drafting board cover (Borco), Task lighting (adjustable drafting lamp), Comfortable chair

AFFIRMATION OF INCLUSION

Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination.

We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.

RELIGIOUS HOLIDAYS

Students who expect to miss classes, examinations, or any other assignments as a consequence of their religious observance should be provided with a reasonable alternative opportunity to complete such academic responsibilities. It is the obligation of students to provide faculty with reasonable notice of the dates of religious holidays on which they will be absent, preferably at the beginning of the term. Students who are absent on days of examinations or class assignments should be offered an opportunity to make up the work without penalty (if they have previously arranged to be absent), unless it can be demonstrated that a makeup opportunity would constitute an unreasonable burden on a member of the faculty. Should disagreement arise over what constitutes an unreasonable burden or any element of this policy, parties involved

should consult the department chair, or Dean.

COLLEGE ANTI-DISCRIMINATION STATEMENT

Bellevue College does not discriminate on the basis of race or ethnicity; color; creed; national origin; sex; marital status; sexual orientation; age; religion; genetic information; the presence of any sensory, mental, or physical disability; gender identity or veteran status in educational programs and activities which it operates.

CONFIDENTIALITY AND MANDATORY REPORTING

As an instructor, one of my responsibilities is to help create a safe learning environment on our campus. It is my goal that you feel able to share information related to your life experiences in classroom discussions, in your written work, and in our one-on-one meetings. I will seek to keep information you share private to the greatest extent possible. However, I am required to share with the Title IX Coordinator any and all information regarding sexual assault and other forms of sexual misconduct (e.g. dating violence, domestic violence, stalking) that may have occurred on campus or that impacts someone on campus. Students may speak to someone confidentially by contacting the BC Counseling Center at (425) 564-2212. The Title IX Office can be contacted at 425-564-2441 and more information can be found at www.bellevuecollege.edu/titleix/.

For further information and contacts, please consult [College Anti-Discrimination Statements](#).

STUDENT CODE OF CONDUCT AND ACADEMIC INTEGRITY

Any act of academic dishonesty, including cheating, plagiarism (using the ideas or words of another as one's own without crediting the source), and fabrication and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to, talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Success for investigation. Specific student rights, responsibilities, and appeal procedures are listed in the Student Code of Conduct at: [Student Code](#)

BELLEVUE COLLEGE E-MAIL AND ACCESS TO MYBC

All students registered for classes at Bellevue College are entitled to a network and e-mail account. Your student network account can be used to access your student e-mail, log in to computers in labs and classrooms, connect to the BC wireless network and log in to MyBC. To create your account, go to: [Create Email](#)

BC offers a wide variety of computer and learning labs to enhance learning and student

success. Find current campus locations for all student labs by visiting the [Technology Help Desk](#)

DISABILITY RESOURCE CENTER (DRC)

The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you are a student who has a disability or learning challenge for which you have documentation or have seen someone for treatment and if you feel you may need accommodations in order to be successful in college, please contact us as soon as possible.

If you are a person who requires assistance in case of an emergency situation, such as a fire, earthquake, etc., please meet with your individual instructors to develop a safety plan within the first week of the quarter.

If you are a student with a documented autism spectrum disorder, there is an additional access program available to you. Contact [Autism Spectrum Navigators](#) Email and phone number is on the web page. ASN is located in the Library Media Center in D125.

The DRC office is located in B132 or you can call our reception desk at 425.564.2498. Deaf students can reach us by Skype: the address is **DRCatBC** (NOTE: There is no @ sign...it is actually **DRCatBC**). Please visit our website at [Disability Resource Center](#) for application information into our program and other helpful links.

ACCESSIBILITY

The online elements of this course are designed to be welcoming to, accessible to, and usable by everyone, including students who are English-language learners, have a variety of learning styles, have disabilities, or are new to online learning. Be sure to let me know immediately if you encounter a required element or resource in the course that is not accessible to you. Also, let me know of changes I can make to the course so that it is more welcoming to, accessible to, or usable by students who take this course in the future.

PUBLIC SAFETY AND EMERGENCIES

Public Safety is located in D171 and can be reached at **425-564-2400** (easy to remember because it's the only office on campus open 24 hours a day—2400). Among other things, Public Safety serves as our Parking Permits, Lost and Found, and Emergency Notification center. Please ensure you are signed up to receive alerts through our campus alerting system by registering at [RAVE Alert Registration](#)

If you work late and are uneasy about going to your car, Public Safety will escort you to your vehicle. To coordinate this, please phone ahead and let Public Safety know when

and where you will need an escort.

Please familiarize yourself with the emergency postings by the door of every classroom and know where to go in the event of an evacuation. Your instructor will be asked if anyone might still be in the building, so check in before you do anything else. Emergency responders will search for anyone unaccounted for.

If a major emergency occurs, please follow these three rules:

- 1) Take directions from those in charge of the response** -We all need to be working together.
- 2) Do not get in your car and leave campus (unless directed to)** - Doing so will clog streets and prevent emergency vehicles from entering the scene. Instead, follow directions from those in charge.
- 3) In an emergency, call 911 first, then Public Safety.**

Please do not hesitate to call Public Safety if you have safety questions or concerns at any time. You may also visit the [Public Safety](#) web page for answers to your questions.

FINAL EXAM SCHEDULE

[Final Exam Schedule](#) be sure to review this, your exam could be different day/time

ACADEMIC CALENDAR

The Bellevue College Academic Calendar is separated into two calendars. They provide information about holidays, closures and important enrollment dates such as the finals schedule.

- [Enrollment Calendar](#) On this calendar you will find admissions and registration dates and important dates for withdrawing and receiving tuition refunds.
- [College Calendar](#) This calendar gives you the year at a glance and includes college holidays, scheduled closures, quarter end and start dates, and final exam dates.

STUDENT WORK COLLECTION FOR CIDA

Bellevue College Interior Design Department reserves the right to collect and keep student work as a part of our ongoing program development and accreditation requirements. Effective Winter quarter 2017, faculty will retain selected student work in all courses within the Interior Design curriculum in order to prepare for our next CIDA site visit. We thank you for cooperating with the faculty, and hope that you understand that it is an honor to have your work held to represent our program. Please note: Student work includes all process work, notebooks, digital images, and all finished projects from the beginning of the quarter through final projects. Students may make arrangements with their instructors to photograph or scan their projects but the college will keep the original work. After the completion of the CIDA site visit in Spring of 2019, work will be returned upon request.