

I-BEST Allied Health Program

Medical Administrative Assistant Certificate



I-BEST Provides:

- Academic support class
- Two teachers in the classroom
- Advising and registration support
- Education and career planning
- Connection to funding, school and community resources

Eligibility:

- ESL level 6 or ABE level 4 or above
- Writing Sample

For more information,
contact the I-BEST Navigator:

Room R130
425-564-2349
ibest@bellevuecollege.edu



BELLEVUE
COLLEGE

ALLIED HEALTH PATHWAYS

CERTIFICATES/DEGREES

**Medical Administrative
Assistant Certificate**

Other Allied Health Certificate Options

- Medical Billing and Coding Specialist
- Phlebotomy Technician
- Clinical Lab Assistant
- Emergency Department Technician

**Medical Assistant –
Certified (MA-C)**

Allied Health AAS-T

3 BAS Options

- Healthcare Management and Leadership
- Health and Wellness
- Healthcare Informatics

EMPLOYMENT OPPORTUNITIES

- Medical Receptionist
- Patient Registrar
- Billing and Cost Clerk
- Medical and Health Services Manager
- Clinical Lab Assistant
- Medical Assistant



COST 2023–2024:

**1 college credit =
\$123.58**

For Washington state
residents

Fees and books are extra

Notes about paying:

- Students may be eligible for Financial Aid or Workforce Education grants that help pay for classes and books
- Academic support class is free
- Payment plans are available

To start the I-BEST Program,
call, email or visit the
I-BEST Navigator:

**Room R130
425-564-2349
ibest@bellevuecollege.edu**



**BELLEVUE
COLLEGE**

I-BEST Medical Administrative Assistant Classes

QUARTER ONE

AHE 100	Introduction to Healthcare	5
AHE 110	Medical Terminology	5
AHE 120	Safety for Healthcare	2
ABE 74	Academic Success Class	5*
Total College Credits		12

QUARTER TWO

ENG 093/101	English Composition	5
BIOL 108	Human Biology	6
AHEA 100	Medical Law and Ethics	3
ABE 74	Academic Success Class	5*
Total College Credits		14

QUARTER THREE

AHEA 102	Introduction to Medical Administration	5
AHEA 104	Introduction to Billing and Coding	5
AHEA 106	Medical Computer Systems	5
ABE 073/074	Academic Success Class	5*
Total College Credits		15

*Academic Success Class is pre-college credit and tuition-free.

Bellevue College does not discriminate on the basis of race, color, national origin, language, ethnicity, religion, veteran status, sex, sexual orientation, including gender identity or expression, disability, or age in its programs and activities. Please see policy 4150 at bellevuecollege.edu/policies. The following people have been designated to handle inquiries regarding non-discrimination policies: Title IX Coordinator, 425-564-2641, Office C227, and EEOC/504 Compliance Officer, 425-564-2178, Office B126.