

Financial Information Systems Specialist

Certificate of Accomplishment

Requirements 2012-2013

Courses may be subject to prerequisites and minimum grade requirements.

Check online at bellevuecollege.edu/catalog/courses.

Course	Course Title	Credits
ACCT 172	Small Business Computerized Accounting	5
ACCT 240	Computerized Accounting	5
ACCT 245	Accounting Information Systems	5
Choose 5 credits from the following:		5
BTS 168	Business Data Management Tools (5 Cr)	
BTS 265	Advanced Business Spreadsheet Analysis & Design (5 Cr)	
BTS 268	Advanced Business Data Management Tools (5 Cr)	
GRAND TOTAL	20

Program Contact Info: bellevuecollege.edu/programs/az/ **Accounting – Paraprofessional**

Use Degree Audit to track your progress toward completion of this certificate at: bellevuecollege.edu/da/

Please refer to bellevuecollege.edu/programs/degrees/certificates/ for latest certificate updates and further information.

**All coursework applied to this certificate must be approved by program chair.
Submit completed form to Enrollment Services when applying for graduation.**

Student Name: _____

SID: _____

Program Requirements Courses may be subject to minimum grade requirements and prerequisites			Approved Substitution/Transfer Credit					
Course	Course Title	Cr	School	Course	Cr	Grade	Qtr	Yr
ACCT 172	Small Business Computerized Accounting	5						
ACCT 240	Computerized Accounting	5						
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TOTAL:		20						

Exceptions to degree or certificate requirements and graduation information: <http://bellevuecollege.edu/enrollment/graduation/>

Completed form must be submitted to the Evaluations/Graduation Office when applying for graduation.

Program Chair: _____

Date: _____