

Student Name: \_\_\_\_\_

SID: \_\_\_\_\_

 Courses may be subject to prerequisites and minimum grade requirements. Check online at [www.bellevuecollege.edu/classes/all/](http://www.bellevuecollege.edu/classes/all/)

PROGRAM REQUIREMENTS			REQUESTED SUBSTITUTION/TRANSFER CREDIT (if applicable)					
Course	Course Title	Credits	College/University	Course	Credits	Grade	Quarter	Year
<b>CORE COURSEWORK</b>								
ACCT 135	Business Payroll Tax Accounting	3						
ACCT 160	Washington State: Tax and Audit	3						
ACCT 172	Small Business Computerized Accounting	5						
ACCT 245	Accounting Information Systems	5						
ACCT 250	Intermediate Accounting	5						
ACCT 285	Federal Income Taxes	5						
BTS 146	10-Key	1						
BTS 165	Business Spreadsheet Analysis & Design	5						
BUS 120	Organizational Behavior	5						
BUS 145	Business Mathematics	5						
ENGL& 101	English Composition I	5						
ENGL& 235	Technical Writing	5						
Choose 5 Credits from the following		5						
ACCT 101	Practical Accounting I (5 Cr)							
ACCT& 201	Principles of Accounting (5 Cr)							
Choose 5 Credits from the following		5						
ACCT 102	Practical Accounting II (5 Cr)							
ACCT& 202	Principles of Accounting II (5 Cr)							
Choose 5 Credits from the following		5						
ACCT& 203	Principles of Accounting (5 Cr)							
ACCT 234	Managerial Accounting (5 Cr)							
Choose 5 Credits from the following		5						
BA 200	Legal Foundations (5 Cr)							
BUS& 201	Business Law (5 Cr)							
<b>ELECTIVES (8-10 credits)</b>								
Choose 8-10 Credits from the following		8-10						
ACCT 240	Computerized Accounting (5 Cr)							
ACCT 260	Accounting for Non-Profit Agencies (5 Cr)							
ACCT 272	QuickBooks Certification (2 Cr)							
ACCT 288	Bookkeeping Certification (10 Cr)							
BTS 144	Personal Information Manager (3 Cr)							
BTS 265	Advanced Business Spreadsheet Analysis & Design (5 Cr)							
BUSIT 101	Effective Decision Making (3 Cr)							
<b>ELECTIVES (5 credits)</b>								
Choose 5 Credits from the following		5						
BTS 109	Business Communications (5 Cr)							
BTS 168	Business Data Management Tools (5 Cr)							
BUS& 101	Introduction to Business (5 Cr)							
BUS/CES 241	Multicultural Business Consulting (5 Cr)							
ECON 100	Introduction to Basic Economic Principles (5 Cr)							
EXPRL 191/2/3	Academic Internship Experience (V 1-5 Cr)							
PROG 160	Systems Analysis and Design (5 Cr)							
<b>SOCIAL SCIENCE (5 credits)</b>								
Choose 5 Credits from the list on page 2.		5						
<b>TOTAL</b>		90-92						

Please complete this form prior to meeting with the Program Chair for signature. Completed form must be submitted to the Evaluations/Graduation Office when applying for graduation.

Program Chair: \_\_\_\_\_

Date: \_\_\_\_\_

## Accounting 2013-2014 Associate in Arts (continued)

### DEGREE REQUIREMENTS

Must earn a cumulative GPA of 2.00 in all coursework taken at BC, and in all courses applied to the degree. A minimum of 30 credits of the total must be completed at BC.

### TRANSFER CREDITS

For credits from other institutions, meet with a faculty advisor or curriculum advisor for an initial unofficial transcript review.

For an official review, submit a Petition for Exception to Degree or Certificate Requirements and an official transcript(s) in the prior institution(s) sealed envelope to the Program Chair.

Petition: <http://bellevuecollege.edu/services/>  
Program chairs:  
[www.bellevuecollege.edu/classes/all/](http://www.bellevuecollege.edu/classes/all/)

### NON-TRADITIONAL CREDITS

BC awards non-traditional credit for prior learning. Credit may be awarded for work completed in private study, at non-accredited institutions, or for certificate/training. Credit is awarded through examination, evaluation of certification/training, or submission of portfolio or other form of assessment. To apply for the credits, students must be registered at the college for the quarter in which non-traditional credits are requested and have completed ten quarter credit hours at the college.

For more information, go to  
<http://bellevuecollege.edu/enrollment/academic/nontraditional/>

### PROGRAM CONTACT INFORMATION

[www.bellevuecollege.edu/classes/all/](http://www.bellevuecollege.edu/classes/all/)

*Accounting*

### ADVISING NOTE

The **BOLDED** numbers below are shared (cross-listed) courses with other departments. These courses can count only once for credit [Example: GEOG 106 is the same as GEOL 106 and may only count as GEOG or GEOL]. Consult course catalog or meet with an advisor.

### SOCIAL SCIENCE

**Anthropology** (ANTH, ANTH&) 204  
**Geography** (GEOG, GEOG&) 100, 207  
**History** (HIST) 115, **120**, 223, 250

### GENERAL EDUCATION REQUIREMENTS

BC General Education requirements embedded in this degree are designed to address areas and specific requirements that ensure that students' learning experiences prepare them to build fulfilling and successful lives as individuals, workers, citizens, and life-long learners.

### STAYING ON TRACK

Use Degree Audit to track your progress toward completion of this degree at  
[bellevuecollege.edu/degreeaudit](http://bellevuecollege.edu/degreeaudit)

Please refer to <http://bellevuecollege.edu/programs/degrees/> for latest degree updates and further information.

### GRADUATION APPLICATION

Students must apply for graduation. Submit your graduation application form two quarters prior to the expected graduation date and pay the application fee.

Application deadlines:

- Fall: June 1
- Winter: October 10
- Spring: December 10
- Summer: March 15