

Student Name: \_\_\_\_\_

SID: \_\_\_\_\_

 Courses may be subject to prerequisites and minimum grade requirements. Check online at [www.bellevuecollege.edu/classes/all/](http://www.bellevuecollege.edu/classes/all/)

PROGRAM REQUIREMENTS			REQUESTED SUBSTITUTION/TRANSFER CREDIT (if applicable)					
Course	Course Title	Credits	College/University	Course	Credits	Grade	Quarter	Year
<b>CORE COURSEWORK</b>								
ACCT 234	Managerial Accounting	5						
BTS 165	Business Spreadsheet Analysis & Design	5						
BUS& 101	Introduction to Business	5						
BUS 120	Organizational Behavior	5						
BUS 145	Business Mathematics	5						
BUS 210	Investments	5						
BUS 221	Human Resource Management	5						
ENGL& 101	English Composition I	5						
INTST 150	International Business	5						
MKTG 154	Principles of Marketing	5						
	Science lab elective	6						
Choose 5 Credits from the following		5						
ACCT 101	Practical Accounting I (5 Cr)							
ACCT& 201	Principles of Accounting (5 Cr)							
Choose 5 Credits from the following		5						
BA 200	Business Law Legal Foundations (5 Cr)							
BUS& 201	Business Law (5 Cr)							
Choose 5 Credits from the following		5						
BUS 230	Project Management (5 Cr)							
BUS 245	Property & Liability Insurance (5 Cr)							
Choose 5 Credits from the following		5						
BUS 241	Multicultural Business Consulting (5 Cr)							
CES 241	Multicultural Business Consulting (5 Cr)							
EXPRL 191	Academic Internship Experience (v 1-5 Cr)							
Approved Electives		14						
<b>TOTAL</b>		90						

Please complete this form prior to meeting with the Program Chair for signature. Completed form must be submitted to the Evaluations/Graduation Office when applying for graduation.

Program Chair: \_\_\_\_\_

Date: \_\_\_\_\_

*Business Management 2013-2014  
Associate in Arts (continued)*

### DEGREE REQUIREMENTS

Must earn a cumulative GPA of 2.00 in all coursework taken at BC, and in all courses applied to the degree. A minimum of 30 credits of the total must be completed at BC.

### TRANSFER CREDITS

For credits from other institutions, meet with a faculty advisor or curriculum advisor for an initial unofficial transcript review.

For an official review, submit a Petition for Exception to Degree or Certificate Requirements and an official transcript(s) in the prior institution(s) sealed envelope to the Program Chair.

Petition: [http://bellevuecollege.edu/services/Program chairs:](http://bellevuecollege.edu/services/Program%20chairs)  
[www.bellevuecollege.edu/classes/all/](http://www.bellevuecollege.edu/classes/all/)

### NON-TRADITIONAL CREDITS

BC awards non-traditional credit for prior learning. Credit may be awarded for work completed in private study, at non-accredited institutions, or for certificate/training. Credit is awarded through examination, evaluation of certification/training, or submission of portfolio or other form of assessment. To apply for the credits, students must be registered at the college for the quarter in which non-traditional credits are requested and have completed ten quarter credit hours at the college.

For more information, go to <http://bellevuecollege.edu/enrollment/academic/nontraditional/>

### PROGRAM CONTACT INFORMATION

[www.bellevuecollege.edu/classes/all/](http://www.bellevuecollege.edu/classes/all/)

*Business Management*

### ADVISING NOTE

The **BOLDED** numbers below are shared (cross-listed) courses with other departments. These courses can count only once for credit [Example: GEOG 106 is the same as GEOL 106 and may only count as GEOG or GEOL]. Consult course catalog or meet with an advisor.

### GENERAL EDUCATION REQUIREMENTS

BC General Education requirements embedded in this degree are designed to address areas and specific requirements that ensure that students' learning experiences prepare them to build fulfilling and successful lives as individuals, workers, citizens, and life-long learners.

### STAYING ON TRACK

Use Degree Audit to track your progress toward completion of this degree at [bellevuecollege.edu/degreeaudit](http://bellevuecollege.edu/degreeaudit)

Please refer to <http://bellevuecollege.edu/programs/degrees/> for latest degree updates and further information.

### GRADUATION APPLICATION

Students must apply for graduation. Submit your graduation application form two quarters prior to the expected graduation date and pay the application fee.

Application deadlines:

- Fall: June 1
- Winter: October 10
- Spring: December 10
- Summer: March 15