



**Healthcare Technology and Management**  
**Healthcare Management Concentration**  
**2013-2014**  
**Bachelor of Applied Science Degree**

Student Name: \_\_\_\_\_

SID: \_\_\_\_\_

Courses may be subject to prerequisites and minimum grade requirements. Check online at [www.bellevuecollege.edu/classes/All/](http://www.bellevuecollege.edu/classes/All/)

PROGRAM REQUIREMENTS			REQUESTED SUBSTITUTION/TRANSFER CREDIT (if applicable)					
Course	Course Title	Credits	College/University	Course	Credits	Grade	Quarter	Year
<b>PREREQUISITE REQUIREMENTS</b>								
Associate degree, or equivalent credits, in business-related or healthcare-related field		55						
Science: Must include one lab course and at least one life sciences course		10						
English Composition I		5						
College Level Math: Statistics		5						
Technical Writing/Research Writing		5						
Social Science		5						
Humanities (either Humanities or Social Science course must be a communication course)		5						
<b>CORE COURSE – ALL STUDENTS</b>								
BUS 270	Intermediate Project Management	5						
CMST 330	Intercultural Communication for the Professional Practitioner	5						
ECON 315	Economics of Healthcare	5						
HCTM 301	US Healthcare Policies and Delivery Systems	5						
HCTM 310	Introduction to Health IT Environment	5						
HCTM 380	Healthcare Code Sets and Clinical Terminologies	5						
RAIM 320	Finance and Accounting for Healthcare Managers	5						
RAIM 325	Organizational Theory and Behavior in Healthcare	5						
RAIM 340	Human Resources Management in Health Professions	5						
RAIM 350	Legal and Regulatory Aspects of Healthcare	5						
RAIM 401	Marketing in Healthcare Environment	5						
RAIM 410	Institutional Quality Management and Accreditation	5						
RAIM 440	New Business Planning in Healthcare	5						
RAIM 460	Management and Leadership in Healthcare	5						
RAIM 475	Capstone Project	5						
PHIL 365	Biomedical Ethics: Theory & Practice	5						
Choose 5-7 credits from the following:		5						
HCTM 410	Systems Analysis and Process Optimization							
HCTM 494/495/496/497	Healthcare Information Technology Special Topics (5 Cr)							
RAIM 399	Radiation and Imaging Sciences Independent Study (1-5 Cr)							
RAIT 490	Information and Imaging Management (3 Cr)							
<b>CORE TOTAL</b>		<b>85-87</b>						
<b>PATHWAY FOR STUDENTS WITH HEALTHCARE BACKGROUND</b>								
BUS& 101	Introduction to Business	5						
<b>PATHWAY TOTAL</b>		<b>5</b>						
<b>PATHWAY FOR STUDENTS WITH BUSINESS BACKGROUND</b>								
HPRO 120	Medical Terminology	3						
<b>PATHWAY TOTAL</b>		<b>13</b>						
<b>HLTH MNG BAS TOTAL</b>		<b>90</b>						
<b>GRAND TOTAL</b>		<b>180</b>						

Please complete this form prior to meeting with the Program Chair for signature. Completed form must be submitted to the Evaluations/Graduation Office when applying for graduation.

Program Chair: \_\_\_\_\_

Date: \_\_\_\_\_

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**(continued)**

### PROGRAM ELIGIBILITY

Individuals must have an associate's degree in an information technology related—or healthcare related—field, or equivalent credits, to be eligible for the BAS degree.

In addition, applicants must have completed the following courses or their equivalents with a grade of 2.0 or higher from a regionally accredited college.

- English Composition I
- Technical or Research Writing
- College-Level Math: Statistics
- Natural Science: two courses must include at least one lab course and at least one life sciences course
- Communication (may fulfill humanities or social science requirement: check with an advisor)
- Humanities
- Social Science

### APPLICATION PROCESS

To be considered for the bachelor of applied science in Healthcare Technology and Management with a concentration in Health IT, prospective students must submit the following:

- Completed bachelor of applied science application form.
- Nonrefundable application fee of \$125
- Official transcripts from regionally accredited college(s), demonstrating completion of an appropriate associate's degree or equivalent credits, and the prerequisite courses, with a GPA of 2.0 or higher

### TUITION

The Bachelor of Applied Science in Healthcare Technology and Management with a concentration in Healthcare Management is a self-support program and therefore does not necessarily follow the upper division tuition schedule published in the college catalog and quarterly schedule. Tuition includes applicable college and course fees, plus current per credit rates published online at <http://bellevuecollege.edu/enrollment/tuition/>

These courses are not eligible for tuition waivers.

### PROGRAM CONTACT INFORMATION

<http://bellevuecollege.edu/health/hctm/management.asp>

**Healthcare Technology and Management**

### TRANSFER CREDITS

For credits from other institutions, meet with a faculty advisor or curriculum advisor for an initial unofficial transcript review.

For an official review, submit a Petition for Exception to Degree or Certificate Requirements and an official transcript(s) in the prior institution(s) sealed envelope to the Program Chair.

Petition: <http://bellevuecollege.edu/services/>  
 Program chairs: [www.bellevuecollege.edu/classes/all/](http://www.bellevuecollege.edu/classes/all/)

### NON-TRADITIONAL CREDITS

BC awards non-traditional credit for prior learning. Credit may be awarded for work completed in private study, at non-accredited institutions, or for certificate/training. Credit is awarded through examination, evaluation of certification/training, or submission of portfolio or other form of assessment. To apply for the credits, students must be registered at the college for the quarter in which non-traditional credits are requested and have completed ten quarter credit hours at the college.

For more information, go to <http://bellevuecollege.edu/enrollment/academic/nontraditional/>

### STAYING ON TRACK

Use Degree Audit to track your progress toward completion of this degree at [bellevuecollege.edu/degreeaudit](http://bellevuecollege.edu/degreeaudit)

Please refer to <http://bellevuecollege.edu/programs/degrees/> for latest degree updates and further information.

### DEGREE REQUIREMENTS

A complete description of the required curriculum is shown on the following page. In addition to eligibility requirements, students must also achieve the following:

- Completion of 93-95 quarter credits in the general program and concentration requirements, with a grade of "C", or better.
- A minimum cumulative GPA of 2.0 for all coursework taken at BC and the courses applied to the degree, including credits transferred from other colleges.
- At least 45 quarter credits for the degree must be completed in residence at BC, of which 30 credits must be upper division.

### GRADUATION APPLICATION

Students must apply for graduation. Submit your graduation application form two quarters prior to the expected graduation date and pay the application fee.

Application deadlines:

- Fall: June 1
- Winter: October 10
- Spring: December 10
- Summer: March 15