

Student Name: _____

SID: _____

 Courses may be subject to prerequisites and minimum grade requirements. Check online at www.bellevuecollege.edu/classes/all/

PROGRAM REQUIREMENTS			REQUESTED SUBSTITUTION/TRANSFER CREDIT (if applicable)					
Course	Course Title	Credits	College/University	Course	Credits	Grade	Quarter	Year
CORE COURSEWORK								
ACCT 234	Managerial Accounting	5						
BTS 165	Business Spreadsheet Analysis & Design	5						
BUS& 101	Introduction to Business	5						
BUS 120	Organizational Behavior	5						
BUS 145	Business Mathematics	5						
BUS 210	Investments	5						
BUS 221	Human Resource Management	5						
ENGL& 101	English Composition I	5						
INTST 150	International Business	5						
MKTG 154	Principles of Marketing	5						
	Science lab elective	6						
Choose 5 Credits from the following		5						
ACCT 101	Practical Accounting I (5 Cr)							
ACCT& 201	Principles of Accounting (5 Cr)							
Choose 5 Credits from the following		5						
BA 200	Business Law Legal Foundations (5 Cr)							
BUS& 201	Business Law (5 Cr)							
Choose 5 Credits from the following		5						
BUS 230	Project Management (5 Cr)							
BUS 245	Property & Liability Insurance (5 Cr)							
Choose 5 Credits from the following		5						
BUS 241	Multicultural Business Consulting (5 Cr)							
CES 241	Multicultural Business Consulting (5 Cr)							
EXPRL 191	Academic Internship Experience (v 1-5 Cr)							
Approved Electives		14						
TOTAL		90						

Please complete this form prior to meeting with the Program Chair for signature. Completed form must be submitted to the Evaluations/Graduation Office when applying for graduation.

Program Chair: _____

Date: _____

Business Management 2014-2015 Associate in Arts (continued)

DEGREE REQUIREMENTS

Must earn a cumulative GPA of 2.00 in all coursework taken at BC, and in all courses applied to the degree. A minimum of 30 credits of the total must be completed at BC.

TRANSFER CREDITS

For credits from other institutions, meet with a faculty advisor or curriculum advisor for an initial unofficial transcript review.

For an official review, submit a Petition for Exception to Degree or Certificate Requirements and an official transcript(s) in the prior institution(s) sealed envelope to the Program Chair.

Petition: <http://bellevuecollege.edu/services/>
Program chairs:
www.bellevuecollege.edu/classes/all/

NON-TRADITIONAL CREDITS

BC awards non-traditional credit for prior learning. Credit may be awarded for work completed in private study, at non-accredited institutions, or for certificate/training. Credit is awarded through examination, evaluation of certification/training, or submission of portfolio or other form of assessment. To apply for the credits, students must be registered at the college for the quarter in which non-traditional credits are requested and have completed ten quarter credit hours at the college.

For more information, go to

<http://bellevuecollege.edu/enrollment/academic/nontraditional/>

STAYING ON TRACK

Use Degree Audit to track your progress toward completion of this degree at
bellevuecollege.edu/degreeaudit

Please refer to

http://bellevuecollege.edu/programs/degrees/_for
latest degree updates and further information.

GRADUATION APPLICATION

Students must apply for graduation. Submit your graduation application form two quarters prior to the expected graduation date and pay the application fee.

Application deadlines:

- Fall: June 1
- Winter: October 10
- Spring: December 10
- Summer: March 15

PROGRAM CONTACT INFORMATION

www.bellevuecollege.edu/classes/all/

Business Management

DESCRIPTION

The Associate in Arts in Business Management is designed to help students learn new or enhance existing business skills and obtain a strong, broad-based knowledge of business management in the manufacturing, retail, and service industries. This program also promotes success in both profit and non-profit organizations for a competitive edge in today's business climate. Certificates in Entrepreneurship and Project Management may be applied to this degree.

Learning Outcomes

Degree recipients should possess the skills and abilities described below:

- Identify contemporary business concepts, principles and practices
- Demonstrate the interrelationship of the functional areas of business including management, marketing, law, organizational behavior, computer and software systems, human resources, insurance, accounting, and finance
- Analyze the interrelationship of a business organization within the larger business environment, including international business
- Apply basic legal business concepts within the legal environment in which business is conducted
- Perform basic business calculations to demonstrate basic financial literacy
- Apply problem solving and analysis skills to business research questions and demonstrate appropriate solutions
- Communicate business concepts effectively both in writing and orally in clear concise language appropriate to the audience
- Work as an effective team member and leader to develop a business plan and reach specific business goals
- Demonstrate an understanding of contemporary human relations/ organizational behavior in terms of concepts, processes, and models and the issues, advantages, and challenges related to diversity in business organizations
- Identify the issues and challenges related to ethics in current business organizations