

Student Name: _____

SID: _____

 Courses may be subject to prerequisites and minimum grade requirements. Check online at <http://bellevuecollege.edu/classes/All/>

PROGRAM REQUIREMENTS			REQUESTED SUBSTITUTION/TRANSFER CREDIT					
Course	Course Title	Credits	College/University	Course	Credits	Grade	Quarter	Year
BTS 165	Business Spreadsheet Analysis & Design	5						
BUSIT 103	SQL Fundamentals	5						
PROG 110	Introduction to Programming	5						
PROG 160	Systems Analysis & Design	5						
PROG 175	Database Reporting	5						
TOTAL		25						

Please complete this form prior to meeting with the Program Chair for signature. Completed form must be submitted to the Evaluations/Graduation Office when applying for graduation.

Program Chair: _____

Date: _____

DESCRIPTION

The Database Analyst certificate is designed for entry level positions at the departmental level to create relational databases, develop data input forms, and retrieve and display data for department personnel.

Learning Outcomes

Certificate recipients should possess the skills and abilities described below:

- Under the direction of a systems analyst, apply the appropriate processes, tools and skills to conduct the systems analysis and system design phases of a project
- Create a Windows application using a .NET compliant programming language
- Develop client reports using a reporting software tool
- Design and create a spreadsheet application using data from a relational database
- Create departmental databases based on an approved design
- Write and execute intermediate SQL queries

STAYING ON TRACK

 Use Degree Audit to track your progress toward completion of this certificate at <http://bellevuecollege.edu/degreeaudit/>

 Please refer to bellevuecollege.edu/programs/degrees/ for latest degree updates and further information.

GRADUATION APPLICATION

 Students must apply for graduation. Submit your graduation application form prior to the end of the final quarter; there is no fee required for this certificate. Applications are available at http://bellevuecollege.edu/enrollment/graduation/apply/applications/Short_term_cert.pdf, and at the Enrollment and Registrar Services desk located in the Student Services building.

Submit application to Enrollment and Registrar Services on the first floor of the Student Services Building.

PROGRAM CONTACT INFORMATION

www.bellevuecollege.edu/classes/all/ *Database Analyst*