

STUDENT NAME		SID #	
PROGRAM CHAIR		DATE	

PROGRAM REQUIREMENTS			Requested Substitution/Transfer Credits (if applicable)			Grade	Quarter	Year
Course	Course Title	CR	College/University	Course	CR			

CORE COURSEWORK								
ACCT 101*	Practical Accounting I	5						
ACCT 102*	Practical Accounting II	5						
ACCT 135	Business Payroll Tax Accounting	3						
ACCT 160	Washington State: Tax and Audit	3						
ACCT 172	Small Business Computerized Accounting	5						
ACCT 234*	Managerial Accounting	5						
ACCT 245	Accounting Systems for the Enterprise	5						
ACCT 250	Intermediate Accounting	5						
ACCT 285	Federal Income Taxes	5						
ACCT 146	10-Key	1						
BTS 165	Business Spreadsheet Analysis & Design	5						
BUS 120	Organizational Behavior	5						
BUS& 201	Business Law	5						
ENGL& 101	English Composition I	5						
ENGL& 235	Technical Writing	5						
*ACCT& 201, 202 and 203 may be substituted for ACCT 101, 102 and 234								
Choose 5 credits from the following:		5						
BUS 145	Business Mathematics (5 Cr) Any college level Math 107 or higher (5 Cr)							
ELECTIVES								
Choose 8-10 credits from the following:		8-10						
ACCT 240	Computerized Accounting (5 Cr)							
ACCT 260	Governmental and Non-Profit Accounting (5 Cr)							
ACCT 272	QuickBooks Certification (2 Cr)							
ACCT 288	Bookkeeping Certification (10 Cr)							
BTS 144	Personal Information Manager (3 Cr)							
BTS 265	Advanced Business Spreadsheet Analysis & Design (5 Cr)							
BUSIT 103	SQL Fundamentals (5 Cr)							
Choose 5 credits from the following:		5						
BTS 109	Business Communications (5 Cr)							
BTS 168	Business Data Management Tools (5 Cr)							
BUS& 101	Introduction to Business (5 Cr)							
BUS 241	Multicultural Business Consulting (5 Cr)							
ECON 100	Introduction to Basic Economic Principles (5 Cr)							
EXPRL 191/2/3	Academic Internship Experience (V 1-5 Cr)							
PROG 160	Systems Analysis and Design (5 Cr)							
SOCIAL SCIENCE								
Choose 5 credits from the following, or any social science course from the Associate in Business Degree – DTA		5						
ANTH& 204	Archaeology (5 Cr)							
GEOG& 100	Introduction to Geography (5 Cr)							
HIST 115	English History 1603 to Present (5 Cr)							
HIST 120*	Global History (5 Cr)							
HIST 223	History of Russian & Eastern Europe 1533 to Present (5 Cr)							
HIST 250	U.S. Military History (5 Cr)							
TOTAL		90-92						

*Shared (cross-listed) courses with other departments. These courses can count only once for credit [Example: GEOG 106 is the same as GEOL 106 and may only count as GEOG or GEOL]. Consult course catalog or meet with an advisor.



The Associate of Arts Accounting degree provides a strong background in accounting, preparing students for a wide range of career options in the accounting field. This degree is designed to prepare students for immediate employment. The degree has the option to earn national certifications as well as several embedded program certificates, while earning the degree.

LEARNING OUTCOMES

Degree recipients should possess the skills & abilities described below:

- Correctly use accounting terminology
- Analyze and record financial transactions and properly report financial information
- Use critical thinking skills to identify and solve problems in accounting
- Analyze and record financial transactions using general ledger computerized software for a small-to medium-sized business
- Perform accounting procedures employed in a typical payroll accounting system

FOR MOST UP-TO-DATE INFORMATION, GO TO:

www.bellevuecollege.edu/programs/degrees/proftech/acct/#accounting

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