

<b>STUDENT NAME</b>	<b>SID #</b>	
<b>PROGRAM CHAIR</b>	<b>DATE</b>	

PROGRAM REQUIREMENTS			Requested Substitution/Transfer Credits (if applicable)			Grade	Quarter	Year
Course	Course Title	CR	College/University	Course	CR			

CORE COURSEWORK								
ACCT 101*	Practical Accounting I	5						
ACCT 102*	Practical Accounting II	5						
ACCT 135	Business Payroll Tax Accounting	3						
ACCT 160	Washington State: Tax and Audit	3						
ACCT 172	Small Business Computerized Accounting	5						
ACCT 234*	Managerial Accounting	5						
ACCT 245	Accounting Systems for the Enterprise	5						
ACCT 250	Intermediate Accounting	5						
ACCT 260	Governmental and Non-Profit Accounting	5						
ACCT 285	Federal Income Taxes	5						
ACCT 146	10-Key	1						
BTS 165	Business Spreadsheet Analysis & Design	5						
BUS& 201	Business Law	5						

\*ACCT& 201, 202 and 203 may be substituted for ACCT 101, 102 and 234

COMMUNICATION								
ENGL& 101	English Composition I (5 Cr)	5						
<i>Choose 5 credits from the following:</i>		5						
ENGL 201	The Research Paper (5 Cr)							
ENGL& 235	Technical Writing (5 Cr)							
ENGL 271	Expository Writing (5 Cr)							

QUANTITATIVE								
<i>Choose 5 credits from the following:</i>		5						
MATH 130	Introduction to Statistics (5 Cr) Any college-level math of 107 or higher (5 Cr)							

NATURAL SCIENCE, SOCIAL SCIENCE, HUMANITIES								
<i>Choose 10 credits of the following, or AAS-DTA list. One course must meet the Cultural Diversity Requirement (CDR).</i>		10						
BUS& 101	Introduction to Business (5 Cr)							
CES 241	Multicultural Business Consulting (5 Cr)							
CMST 202	Survey of Speech Communication (5 Cr)							
CMST& 210	Interpersonal Communication (5 Cr)							
CMST& 230	Small Group Communication (5 Cr)							
CMST 250	Organizational Communication (5 Cr)							
CMST 280	Intercultural Communication (5 Cr)							
ECON& 201	Microeconomics (5 Cr)							
ECON& 202	Macroeconomics (5 Cr)							

ELECTIVES								
<i>Choose 10-15 credits from the following:</i>		10-15						
ACCT 240	Computerized Accounting (5 Cr)							
ACCT 272	QuickBooks Certification (2 Cr)							
ACCT 288	Bookkeeping Certification (10 Cr)							
BTS 144	Personal Information Manager (3 Cr)							
BTS 168	Business Data Management Tools (5Cr)							
BTS 265	Advanced Business Spreadsheet Analysis & Design (5 Cr)							
BTS 268	Advanced Business Data Management Tools (5 Cr)							
BUS 120	Organizational Behavior (5 Cr)							
BUS 221	Human Resource Management (5 Cr)							
BUSIT 103	SQL Fundamentals (5 Cr)							
EXPR191/2/3	Academic Internship Experience (V 1-5 Cr)							
PROG 160	System Analysis and Design (5 Cr)							
<b>TOTAL</b>		<b>92-97</b>						

The Associate in Applied Science-T Accounting degree combines technical courses required for job preparation and college-level general education courses. These degrees are designed for the dual purpose of immediate employment and preparation for the junior year in a Washington state bachelor of applied science (BAS) degree program. This provides a strong background in accounting, preparing students for a wide range of career options in the accounting field and has the option to earn national certifications as well as several embedded program certificates, while earning the degree.

**LEARNING OUTCOMES**

Degree recipients should possess the skills & abilities described below:

- Correctly use accounting terminology
- Analyze and record financial transactions and properly report financial information
- Use critical thinking skills to identify and solve problems in accounting
- Analyze and record financial transactions using general ledger computerized software for a small-to medium-sized business
- Perform accounting procedures employed in a typical payroll accounting system

**FOR MOST UP-TO-DATE INFORMATION, GO TO:**

[www.bellevuecollege.edu/programs/degrees/proftech/acct/#Accounting\\_AAS-T](http://www.bellevuecollege.edu/programs/degrees/proftech/acct/#Accounting_AAS-T)

**NOTES****CULTURAL DIVERSITY REQUIREMENT (CDR)**

Below is a complete listing of all the courses that meet the college's Cultural Diversity requirements for the Associate Transfer Degrees. Classes will be applied toward either the Humanities, Social Science, Natural Sciences or electives.

**Transferable Courses:**

- **Anthropology** 100, 104, 106, 108, 117, 180, 200, 206, 208, 209, 210, 211, 212, 214, 219, 220, 222, 224, 235, 260, 265;
- **Art** 103
- **Cultural and Ethnic Studies** 100, 101, 106, 109, 120, 121, 130, 140, 152, 180, 200, 201, 203, 205, 210, 241, 257;
- **Communication Studies** 134, 250, 280
- **French** 131, 132, 133, 231, 232, 233
- **Geography** 123, 200, 277
- **History** 185, 246
- **International Studies** 123
- **Music** 117
- **Philosophy** 102, 145, 265
- **Psychology** 250
- **Sociology** 101, 120, 121, 122, 201, 205, 210, 215, 222, 230, 248, 249, 253, 254, 257, 260, 262, 264, 267, 268, 275

**Restrictive Electives:**

- **Allied Health** 140
- **Business** 120, 241
- **Criminal Justice** 242
- **Education** 150, 240, 286
- **Human Development** 140
- **Marketing Management** 200
- **Nursing** 290

**For more information, go to:** [www.bellevuecollege.edu/programs/degrees/culturaldiversity/](http://www.bellevuecollege.edu/programs/degrees/culturaldiversity/)