



STUDENT NAME		SID #	
PROGRAM CHAIR		DATE	

PROGRAM REQUIREMENTS			Requested Substitution/Transfer Credits (if applicable)			Completed		
Course	Course Title	CR	College/University	Course	CR	Grade	Quarter	Year
CORE COURSEWORK								
ACCT 101*	Practical Accounting I	5						
ACCT 102*	Practical Accounting II	5						
ACCT 135	Business Payroll Tax Accounting	3						
ACCT 146	10-Key	1						
ACCT 160	Washington State: Tax and Audit	5						
ACCT 172	Small Business Computerized Accounting	5						
ACCT 234*	Managerial Accounting	5						
ACCT 245	Accounting Information Systems	5						
ACCT 250	Intermediate Accounting	5						
ACCT 285	Federal Income Taxes I	5						
BTS 165	Business Spreadsheet Analysis and Design	5						
BUS 120	Organizational Behavior	5						
BUS& 201	Business Law	5						
ENGL& 101	English Composition I	5						
ENGL& 235	Technical Writing	5						
<i>Choose 5 credits from the following:</i>		5						
BUS 145	Business Mathematics (5 Cr) Any college level Math 107 or higher (5 Cr)							
ELECTIVES								
<i>Choose 8-10 credits from the following:</i>		8-10						
ACCT 240	Computerized Accounting (5 Cr)							
ACCT 260	Accounting for Non-Profit Agencies (5 Cr)							
ACCT 272	QuickBooks Certification (2 Cr)							
ACCT 288	Bookkeeping Certification (10 Cr)							
BTS 144	Personal Information Manager (3 Cr)							
BTS 265	Advanced Business Spreadsheet Analysis & Design (5 Cr)							
BUSIT 103	SQL Fundamentals (5 Cr)							
<i>Choose 5 credits from the following:</i>		5						
BTS 109	Business Communications (5 Cr)							
BTS 168	Business Data Management Tools (5 Cr)							
BUS& 101	Introduction to Business (5 Cr)							
BUS 241	Multicultural Business Consulting (5 Cr)							
ECON 100	Introduction to Basic Economic Principles (5 Cr)							
EXPRL 191/2/3	Academic Internship Experience (1-5 Cr)							
PROG 160	Systems Analysis and Design (5 Cr)							
SOCIAL SCIENCE								
<i>Choose 5 credits from the following, or any social science course from the Associate in Business Degree – DTA</i>		5						
ANTH& 204	Archaeology (5 Cr)							
GEOG& 100	Introduction to Geography (5 Cr)							
HIST 115	English History 1603 to Present (5 Cr)							
HIST 120*	Global History (5 Cr)							
HIST 223	History of Russia & Eastern Europe 1533 to Present (5 Cr)							
HIST 250	U.S. Military History (5 Cr)							
TOTAL		92-94						

*Shared (cross-listed) courses with other departments. These courses can count only once for credit. Consult an advisor for details. ACCT& 201, 202 and 203 may be substituted for ACCT 101, 102 and 234.

