

STUDENT NAME		SID #	
PROGRAM CHAIR		DATE	

PROGRAM REQUIREMENTS			Requested Substitution/Transfer Credits (if applicable)			Completed		
Course	Course Title	CR	College/University	Course	CR	Grade	Quarter	Year
CORE COURSEWORK								
ACCT 234	Managerial Accounting	5						
BTS 165	Business Spreadsheet Analysis & Design	5						
BUS& 101	Introduction to Business	5						
BUS 120	Organizational Behavior	5						
BUS 145	Business Mathematics	5						
BUS 210	Investments	5						
BUS 221	Human Resource Management	5						
ENGL& 101	English Composition I	5						
INTST 150	International Business	5						
MKTG 101	Introduction to Marketing	5						
	Science Lab Elective	6						
	<i>Choose 5 credits from the following:</i>	5						
ACCT 101	Practical Accounting I (5 Cr)							
ACCT& 201	Principles of Accounting (5 Cr)							
	<i>Choose 5 credits from the following:</i>	5						
BA 200	Business Law Legal Foundations (5 Cr)							
BUS& 201	Business Law (5 Cr)							
	<i>Choose 5 credits from the following:</i>	5						
BUS 230	Project Management (5 Cr)							
BUS 245	Property & Liability Insurance (5 Cr)							
	<i>Choose 5 credits from the following:</i>	5						
BUS 241	Multicultural Business Consulting (5 Cr)							
CES 241	Multicultural Business Consulting (5 Cr)							
EXPRL 191/2/3	Academic Internship Experience (1-5 Cr)							
MKTG 290	Marketing Activities in DECA (1-5 Cr)							
APPROVED ELECTIVES		14						
TOTAL		90						

The Associate in Arts in Business Management is designed to help students learn new or enhance existing business skills and obtain a strong, broad-based knowledge of business management in the manufacturing, retail, and service industries. This program also promotes success in both profit and non-profit organizations for a competitive edge in today's business climate. Certificates in Entrepreneurship and Project Management may be applied to this degree.

LEARNING OUTCOMES

Degree recipients should possess the skills & abilities described below:

- Identify contemporary business concepts, principles and practices
- Demonstrate the interrelationship of the functional areas of business including management, marketing, law, organizational behavior, computer and software systems, human resources, insurance, accounting, and finance
- Analyze the interrelationship of a business organization within the larger business environment, including international business
- Apply basic legal business concepts within the legal environment in which business is conducted
- Perform basic business calculations to demonstrate basic financial literacy

- Apply problem solving and analysis skills to business research questions and demonstrate appropriate solutions
- Communicate business concepts effectively both in writing and orally in clear concise language appropriate to the audience
- Work as an effective team member and leader to develop a business plan and reach specific business goals
- Demonstrate an understanding of contemporary human relations/ organizational behavior in terms of concepts, processes, and models and the issues, advantages, and challenges related to diversity in business organizations
- Identify the issues and challenges related to ethics in current business organizations

FOR MOST UP-TO-DATE INFORMATION, GO TO:

www.bellevuecollege.edu/programs/degrees/proftech/bus/#bus

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Course	Course Title	CR	College/University	Course	CR	Grade	Quarter	Year
CORE COURSEWORK								
ACCT 101 ACCT 225	Practical Accounting I (5 Cr) – OR – Survey of Financial & Managerial Accounting (5 Cr)	5						
BTS 161 BTS 165	Business Software Essentials (5 Cr) – OR – Business Spreadsheet Analysis & Design (5 Cr)	5						
BUS 221 BUS 222	Human Resource Management (5 Cr) – OR – Advanced Leadership & Management (5 Cr)	5						
BUS 250	Entrepreneurship	5						
MKTG 110	Client Customer Relations	5						
MKTG 101	Introduction to Marketing	5						
TOTAL		30						

The Entrepreneurship certificate is designed for students interested in entrepreneurial opportunities. It offers students an opportunity to understand entrepreneurship, take the first steps towards developing a new business and building the skills entrepreneurs need to be successful.

LEARNING OUTCOMES

Certificate recipients should possess the skills & abilities described below:

- Plan in the entrepreneurial environment, including launching a new business
- Develop a business plan for a startup business
- Lead product innovation for businesses ranging from startups to well established corporations

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