

<b>STUDENT NAME</b>	<b>SID #</b>	
<b>PROGRAM CHAIR</b>	<b>DATE</b>	

PROGRAM REQUIREMENTS			Requested Substitution/Transfer Credits (if applicable)			Completed		
Course	Course Title	CR	College/University	Course	CR	Grade	Quarter	Year
<b>CORE COURSEWORK</b>								
<b>ACCT 101*</b>	Applied Accounting I	5						
<b>ACCT 102*</b>	Applied Accounting II	5						
<b>ACCT 135</b>	Business Payroll Tax Accounting	3						
<b>ACCT 146</b>	10-Key	1						
<b>ACCT 160</b>	Washington State: Tax and Audit	5						
<b>ACCT 172</b>	Small Business Computerized Accounting	5						
<b>ACCT 234*</b>	Managerial Accounting	5						
<b>ACCT 245</b>	Accounting Information Systems	5						
<b>ACCT 250</b>	Intermediate Accounting	5						
<b>ACCT 260</b>	Accounting for Not-for-Profit Agencies	5						
<b>ACCT 285</b>	Federal Income Taxes I	5						
<b>BTS 165</b>	Business Spreadsheet Analysis & Design	5						
<b>BUS&amp; 201</b>	Business Law	5						
<i>*ACCT&amp; 201, 202 and 203 may be substituted for ACCT 101, 102 and 234</i>								
<b>COMMUNICATION</b>								
<b>ENGL&amp; 101</b>	English Composition I (5 Cr)	5						
<i>Choose 5 credits from the following:</i>		5						
<b>ENGL 201</b>	The Research Paper (5 Cr)							
<b>ENGL&amp; 235</b>	Technical Writing (5 Cr)							
<b>ENGL 271</b>	Expository Writing (5 Cr)							
<b>QUANTITATIVE</b>								
<i>Choose 5 credits from the following:</i>		5						
<b>MATH 130</b>	Introduction to Statistics (5 Cr) Any college-level math of 107 or higher (5 Cr)							
<b>NATURAL SCIENCE, SOCIAL SCIENCE, HUMANITIES</b>								
<i>Choose 10 credits of the following, or AAS-DTA list. One course must meet the Cultural Diversity Requirement (CDR).</i>		10						
<b>BUS&amp; 101</b>	Introduction to Business (5 Cr)							
<b>CES 241</b>	Multicultural Business Consulting (5 Cr)							
<b>CMST 202</b>	Survey of Speech Communication (5 Cr)							
<b>CMST&amp; 210</b>	Interpersonal Communication (5 Cr)							
<b>CMST&amp; 230</b>	Small Group Communication (5 Cr)							
<b>CMST 250</b>	Organizational Communication (5 Cr)							
<b>CMST 280</b>	Intercultural Communication (5 Cr)							
<b>ECON&amp; 201</b>	Microeconomics (5 Cr)							
<b>ECON&amp; 202</b>	Macroeconomics (5 Cr)							
<b>ELECTIVES</b>								
<i>Choose 10-15 credits from the following:</i>		10-15						
<b>ACCT 240</b>	Computerized Accounting (5 Cr)							
<b>ACCT 272</b>	QuickBooks Certification (2 Cr)							
<b>ACCT 288</b>	Bookkeeping Certification (10 Cr)							
<b>BTS 144</b>	Personal Information Manager (3 Cr)							
<b>BTS 168</b>	Business Data Management Tools (5Cr)							
<b>BTS 265</b>	Advanced Business Spreadsheet Analysis & Design (5 Cr)							
<b>BTS 268</b>	Advanced Business Data Management Tools (5 Cr)							
<b>BUS 120</b>	Organizational Behavior (5 Cr)							
<b>BUS 221</b>	Human Resource Management (5 Cr)							
<b>BUSIT 103</b>	SQL Fundamentals (5 Cr)							
<b>EXPRL191/2/3</b>	Academic Internship Experience (V 1-5 Cr)							
<b>PROG 160</b>	System Analysis and Design (5 Cr)							
<b>TOTAL</b>		<b>94-99</b>						

The Associate in Applied Science-Transfer Accounting degree combines technical courses required for job preparation and college-level general education courses. These degrees are designed for the dual purpose of immediate employment and preparation for the junior year in a Washington state bachelor of applied science (BAS) degree program. This provides a strong background in accounting, preparing students for a wide range of career options in the accounting field and has the option to earn national certifications as well as several embedded program certificates, while earning the degree.

### LEARNING OUTCOMES

Degree recipients should possess the skills & abilities described below:

- Correctly use accounting terminology
- Analyze and record financial transactions and properly report financial information
- Use critical thinking skills to identify and solve problems in accounting
- Analyze and record financial transactions using general ledger computerized software for a small-to medium-sized business
- Perform accounting procedures employed in a typical payroll accounting system

### FOR MOST UP-TO-DATE INFORMATION, GO TO:

[www.bellevuecollege.edu/programs/degrees/proftech/acct/#Accounting\\_AAS-T](http://www.bellevuecollege.edu/programs/degrees/proftech/acct/#Accounting_AAS-T)

### NOTES

### CULTURAL DIVERSITY REQUIREMENT (CDR)

Below is a complete listing of all the courses that meet the college's Cultural Diversity requirements for the Associate Transfer Degrees. Classes will be applied toward either the Humanities, Social Science, Natural Sciences or electives.

#### Transferable Courses:

- **Anthropology** 100, 104, 106, 108, 117, 180, 200, 206, 208, 209, 210, 211, 212, 214, 219, 220, 222, 224, 235, 260, 265;
- **Art** 103
- **Cultural and Ethnic Studies** 100, 101, 106, 109, 120, 121, 130, 140, 152, 180, 200, 201, 203, 205, 210, 241, 257;
- **Communication Studies** 134, 250, 280
- **French** 131, 132, 133, 231, 232, 233

- **Geography** 123, 200, 277
- **History** 185, 246
- **International Studies** 123
- **Music** 117
- **Philosophy** 102, 145, 265
- **Psychology** 250
- **Sociology** 101, 120, 121, 122, 201, 205, 210, 215, 222, 230, 248, 249, 253, 254, 257, 260, 262, 264, 267, 268, 275

#### Restrictive Electives:

- **Allied Health** 140
- **Business** 120, 241
- **Criminal Justice** 242
- **Education** 150, 240, 286
- **Human Development** 140
- **Marketing Management** 200
- **Nursing** 290

**For more information, go to:** [www.bellevuecollege.edu/programs/degrees/culturaldiversity/](http://www.bellevuecollege.edu/programs/degrees/culturaldiversity/)