

Medical Assistant

Certificate of Achievement

					SID #				
PROGRAM CH	IAIR				DATE				
PROGRAM REQUIREMENTS			Requested Substitution/Transfer Credits (if applicable)				Completed		
Course	Course Title	CR	College/University	Cour	se	CR	Grade	Quarter	Year
CORE COURSE	WORK								
AHE 100	Introduction to Healthcare	5							
AHE 110	Medical Terminology	5							
AHE 120	Safety for Healthcare	2							
AHEA 100	Medical Law and Ethics	3							
AHEA 102	Introduction to Medical Administration	5							
AHEA 104	Introduction to Billing and Coding	5							
AHEA 106	Medical Computer Systems	5							
AHEL 110	Introduction to Phlebotomy	5							
AHEL 120	Introduction to Clinical Laboratory	5							
AHEM 120	Clinical Skills	3							
AHEM 122	Clinical Diagnostics	3							
AHEM 124	Clinical Procedures	3							
AHEM 128	Medical Assistant Practicum	5							
AHEP 100	Introduction to Pharmacology	3							
AHEP 101	Medical Calculation & Administration	3							
BIOL 125	Survey of Human Diseases	5							
Choose one option from the following Anatomy and Physiology courses:		5-12					_		
AHE 130 BIOL 108* BIOL& 241** BIOL& 242**	Human Systems (5 Cr) Human Biology (6 Cr) Human Anatomy and Physiology I (6 Cr) and Human Anatomy and Physiology II (6 Cr)								
Choose from the	e following Diversity and Communication courses:	5							
AHE 140 BUS 120 CMST 280*	Professional Relationships in Healthcare (5 Cr) Organizational Behavior (5 Cr) Intercultural Communication (5 Cr)								
Choose at least	3 credits from the following Wellness courses:	3-5							
HLTH 145* HLTH 250 NUTR 100 NUTR& 101**	Wellness for Healthcare (3 Cr) Wellness (5 Cr) Survey of Nutrition (5 Cr) Nutrition (5 Cr)								
	s from the following Information Technology courses:	5							
BTS 161 CS 101 IT 101*	Business Software Essentials (5 Cr) Technology and Computer Science (5 Cr) Introduction to Information Technology (5 Cr)								
TOTAL		83-92							1

**See Catalog for defined prerequisite or placement standards.



The Medical Assistant program prepares students to fulfill the growing need for medical professionals following the implementation of the Affordable Care Act. Our comprehensive program meets requirements of Washington State Medical Assisting law and prepares the students for the State Certification exam. No prior knowledge of medical assisting is required to enter the

LEARNING OUTCOMES:

program.

Certificate recipients should possess the following skills & abilities:

- Be prepared to obtain an entry-level position in their field
- Be prepared to work in ambulatory settings performing administrative and clinical duties
- Meet CAAHEP Standards in the areas of cognitive and psychomotor skills (these standards are required by WA State as of July 2013)
- Be prepared to pass credentialing and State exams and/or requirements
- Demonstrate critical thinking, teamwork, communication, intercultural appreciation, and technical and information literacy skills
- Meet Social Science, Humanities, Written Communication, and Quantitative Reasoning distribution area outcomes
- Students are required to demonstrate competencies in a wide variety of skills (over 100 skills)

FOR MOST UP-TO-DATE INFORMATION, GO TO:

www.bellevuecollege.edu/programs/degrees/proftech/ ahe/#certificateAchievement_medical_assistant

GAINFUL EMPLOYMENT DISCLOSURE

For details about our graduation rates, the median debt of students who completed the program, and other important information, please visit *www.bellevuecollege.edu/legal/publicdisclosure*

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